

Herman Miller
Utah Contract Number: MA145 and
State of Idaho Contract Number PADD1116
Appendix B: Supplemental Freight, Shipping and Dealer Installation Information

Freight Terms: Contractor shall ship all products F.O.B. destination, freight prepaid. Shipping costs must be included in the product price for all participating entities.

Drop Ship - Products will be delivered by a common carrier to a dock. It will be the responsibility of the ordering entity to move it or set it in place.

*** For Inside Delivery please see the following rates:

Inside Delivery - Products will be delivered by the Authorized Dealer inside an office building location as designated on a purchase order. Products will be unloaded and unboxed with no assembly required.

Dealer Inside Delivery Rates	Area A North ID	Area B SW ID	Area C East ID
Contract Design Associates, East 402 Sprague, Spokane WA Henriksen-Butler Design, Boise 83702	All Listed Dealers - All Areas \$34.00/hr.		

Note: these rates can be negotiated lower on larger orders based on the project size and scope.

*** Additional services are available for Installation, New Design and Reconfigure Services

Installation Services - Products will be delivered, unloaded, and assembled according to design plan and to a move-in ready condition incorporating 3.13 Installation of Product requirements per the RFP.

Dealer Installation Rates ****	Area A North ID	Area B SW ID	Area C East ID
Contract Design Associates, East 402 Sprague, Spokane WA Henriksen-Butler Design, Boise 83702	All Listed Dealers - All Areas \$39.00/hr.		

Note: these rates can be negotiated lower on larger orders based on the project size and scope.

New Design Services - Space Planning for new furniture or new spaces. This would include someone coming out to design a new space, make mock up drawings etc.

Dealer New Design Rates	Area A North ID	Area B SW ID	Area C East ID
Contract Design Associates, East 402 Sprague, Spokane WA Henriksen-Butler Design, Boise 83702	All Listed Dealers - All Areas \$57.00/hr.		

Note: these rates can be negotiated on larger orders based on the project size and scope.

Reconfigure Design Services - Space Planning for re-designing or reconfiguring existing spaces. This would include someone coming out to redesign an existing space or to reconfigure an existing space, make mock up drawings etc.

Dealer Reconfigure Design Rates	Area A North ID	Area B SW ID	Area C East ID
Contract Design Associates, East 402 Sprague, Spokane WA Henriksen-Butler Design, Boise 83702	All Listed Dealers - All Areas \$57.00/hr.		

Note: these rates can be negotiated lower on larger orders based on the project size and scope.

***** Install rates are within a 35-mile radius of Boise, Spokane or Idaho Falls. This charge is per-man hour and includes the truck. Trip Charge: To be quoted on all orders outside the 35-mile radius of the three dealership/ city hubs.