



STATE PURCHASING Quarterly Connection

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WINTER 2012/2013

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Len B. Jordan Building,
Lower Level
650 West State Street
Boise, ID 83702
(208) 327-7465
purchasing.idaho.gov

Postal Services
Central Utilities Building,
Lower Level
550 West State Street
Boise, ID 83702
(208) 332-1950
postal.idaho.gov

Copy Center
Central Utilities Building,
Lower Level
550 West State Street
Boise, ID 83702
(208) 332-1941
copycenter.idaho.gov

Federal Surplus Program
106 S. 43rd, Suite 105
Caldwell, ID 83605
(208) 334-3477 or
(800) 722-1629
fsp.idaho.gov

Mr. Bill's Blog....

Welcome to the New Year! I hope all of you had a safe and restful holiday season as the world did not end nor did we drop off the fiscal cliff. In October, we announced the resignation of our State Purchasing Manager, Mark Little. We were also very pleased to welcome Sarah Hilderbrand as the new State Purchasing Manager. If you haven't met Sarah, please drop by the office and say hello.



**Bill Burns, Administrator
Division of Purchasing**

For the second half of FY13, the Division of Purchasing will continue to focus on operational excellence, process improvement and skill set training across all businesses – State Purchasing, Postal Services, Quick Copy and Federal Surplus. At the current time, we do not have any targeted legislation to introduce or anticipated changes to announce as a result. If that changes through this legislative cycle, we will provide information to you later in the spring.

We invite all of you to participate in our quarterly workshops. We plan to continue this video forum as an efficient way to deliver information that could impact you and your agencies regarding new procurement tools, contracts and services. Our next workshop will be held January 30. We hope to see you there.

Bill

Upcoming Training Classes!!

The following training classes are scheduled through April 2013. Please review and select the classes you wish to attend. For NIGP classes please submit registration directly to DOP. For more information about each class go to: purchasing.idaho.gov/training

DATE	LOCATION	CLASS DESCRIPTION
March 18 - 20	Meridian	Strategic Sourcing in Public Procurement - NIGP
April 10	Meridian	Intro to Public Procurement - DOP
more coming soon....		

REGISTRATION INFORMATION:

You can register for one or all of the classes at the same time. Specific training room sites will be announced as we fill classes. For the NIGP classes, please submit registration forms directly to Bonnie.Sletten@adm.idaho.gov.

Making Cent\$ - Utilizing State Contracts

Bulk Fuel Update

The State of Idaho Bulk Fuel and Heating Oil contracts for Northern Idaho (Zones 1 and 2) have been awarded and took effect December 1, 2012. You can view these contracts at: http://purchasing.idaho.gov/statewide_contracts.html#F

Contracts awarded to:

Zone 1- City Service Valcon and Colman Oil
Zone 2- Atkinson Distributing and CHS/Primeland

Contracts for Zone 3 (SW Idaho), Zone 4 (South Central Idaho), and Zone 5 and 6 (Eastern Idaho) have been awarded and took effect November 1, 2012. Several contractors have changed and agencies may need to set up new accounts. You can view these contracts at: http://purchasing.idaho.gov/statewide_contracts.html#B

Envelope Update

SBPO1338 - Statewide Envelope Contract
We've added to the contract with Allied Envelope. Details are on the first four pages of the information posted at the "SBPO 1338-05" link on the statewide contracts page. You may also contact Jason Urquhart at 332-1608 with any questions.

Vehicle Contracts

The State vehicle contracts now include Ford Super Duty Trucks (F-250 to F-550). General award information is available on the Statewide Contract listing under the link: **Summary of Awards MY2013-2014 Vehicles**. Individual pricing can be found under the dealer contract (SBPO). Mountain Home Auto Ranch was awarded Area B and Goode Motor was awarded Areas A and C.

Vehicle Contracts, cont...

Chevrolet Traverse and GMC Acadia SUV's were also added to the contracts.

In the Jeep line, only the Wrangler is still available (no cutoff date yet). The 2013 Compass, Grand Cherokee, Liberty and Patriot will be reintroduced for 2014. We will have pricing as soon as it is announced.

The 2014 Dodge Ram trucks (2500, and cab-chassis 2500, 3500, 4500, and 5500) are expected to start production in January and February. No pricing is available yet.

Here are some other 2013 cutoff dates:

Ford cutoff dates

Focus - 05/03/2013
Fiesta - 02/01/2013
Taurus - 04/12/2013
Econoline Vans - 05/31/2013
Escape - 04/12/2013
Explorer - 04/12/2013

Chevrolet cutoff dates

Silverado 1500 Crew Cab - 01/10/2013

GMC cutoff dates

Sierra 1500 Crew Cab - 01/10/2013

For more information visit the statewide contracts page: http://purchasing.idaho.gov/statewide_contracts.html#V

Statewide Furniture Contracts

The long awaited WSCA furniture contracts got the go ahead in December from the lead state of Utah. After a protest was denied by the Utah Purchasing Council, Utah entered into a benchmarking study with KMPG to compare the WSCA furniture RFP results with the industry. The study included 15 states, 3 cooperatives, and GSA in the initial sample that covered Systems, Seating, Desks & Tables, Filing, Storage and Case Goods. The analysis was conducted to identify both similar and dissimilar benchmarks--between states/cooperatives--as well as across the individual categories and subcategories. The summary key findings included:

- WSCA is a strong, competitive contract, that clearly wins against the other states and cooperatives in many categories for both the minimum and maximum discounts.
- WSCA's minimum discounts are more competitive (primarily in the systems category) across the four manufacturers
- Given a state's likeliness to purchase furniture in smaller increments, the measure of minimum discounts shows the best value to a state. The minimum discounts offered in the WSCA contract represent the best overall value for participating states against their peers.

Utah has now awarded contracts to the four winning suppliers: Herman Miller, Steelcase, Hon and Allsteel. All of these contracts have all types of furniture: Systems, Seating, Desks & Tables, Filing, Storage and Case Goods. Additionally they have design, layout, reconfiguration and installation services. As we look at these contracts we will be able to expand our current services and add additional servicing dealers around the state. We are currently underway with negotiating the participating addendums to the master contracts, and will be posting more information as these contracts are issued and underway.



Hildy's Corner

Welcome to a New Year! I am thrilled to settle into my new position as your State Purchasing Manager. I started with the Division of Purchasing in 2006 (with a brief sabbatical in 2008-09 to work for the University of Oregon as a Contracts Manager). Before coming to work for the state of Idaho I practiced law in Oregon, primarily for public entities (cities, counties and special districts). I "fell" into Purchasing, as I'm sure many of you did, by chance (does anyone grow up 'wanting' to be a purchasing officer?). In my role as County Counsel for Baker County (beginning in 1998) I soon learned that one of my "other duties as assigned" included purchasing for all of the county departments. What an excellent training ground. No templates...Small town politics...Elected officials...

The real beauty of working in procurement is the seemingly endless variety. There is always something new that crosses my desk, which makes this job interesting. In Purchasing, we want to provide excellent customer service to all of our customers; act as "good stewards" of the taxpayers' money; and protect the interests of the state. We need to understand the project or commodity that we're procuring so that we can eliminate risk and add value; and as we strive to meet our customers' needs, reduce costs and otherwise protect the state. We must perform these tasks in a world that is driven by process.

To that end, one of my main "initial" focus areas will be on establishing and communicating consistent processes. As the Division of Purchasing looks to constantly improve the service we provide to both internal and external customers, I'm looking forward to your input, not only when issues arise, but also as you may have innovative ideas for the Division to consider.

I look forward to working with you....Sarah!

Did You Know...EPLS Moved...It's Now SAM

For those agencies who check the federal EPLS.gov website (Excluded Parties List) to see if a vendor has been debarred from doing business with the federal government, be aware that the website has changed. The new website is now www.SAM.gov. This new System for Award Management consolidates the CCR/Fed Reg, ORCA, and EPLS.

At first glance it may appear that you need to set up an account to access information, but that is not the case. You can get the info you need without having an account in the SAM by using the *Search Records* feature. Attached to the newsletter is a brief tutorial that shows how to use the website.

In Remembrance...



Richard (Dick) Vogel 1942 -2012

Many of us worked with Dick over his long career in purchasing and enjoyed his keen sense of humor, always looking as the glass as half full. And did he ever have the stories to tell of his many years in procurement! He was always interested in how you were doing and what was going on. Dick retired in July of 2010 after 28 years with the State. It was sad news that we learned of his passing in December. He will be missed and remembered by many.



New...and On the Move & Kudos Too!!!!



Who is "New"?

Todd Sorenson , Grants Contract Program Specialist, ITD

Lisa West, Grants Contract Program Specialist, ITD

Who is "On the Move"?

Joan Piccone, Retired December 14th from Southwest District Health after 21 years of State service - we wish her all the best for her retirement!

Shawna Denton, previously with Department of Lands, now the Buyer for Division of Building Safety.

Kudos Too!!

We would like to congratulate the following people for achieving their CPPO and CPPB certification in December!!!! BIG HURRAH...KUDOS...KUDOS...KUDOS....

- ⇒ **Jason Urquhart, CPPO, Purchasing Officer, Division of Purchasing**
- ⇒ **John Riggins, CPPO, Warehouse Manager, Idaho State Police**
- ⇒ **Austin Carter, CPPB, Senior Buyer, Idaho State University**

If you are interested in pursuing your CPPB or CPPO certification, let us know as soon as possible so you can be included in the classes that are geared towards assisting you in passing the exams.

Contact Bonnie Sletten at bonnie.sletten@adm.idaho.gov.

Federal Surplus Has What You Need

After reviewing the FSP customer survey that was sent out in June, we determined that there was a common request for heavy equipment. Heavy equipment is hard to come by stateside so we had to look for other avenues to obtain heavy equipment. We began working with the National Association of State Agencies for Surplus Property (NASASP) to find this heavy equipment and have begun to look overseas with the assistance of NASASP. Although the shipping overseas is high, We have found that they could obtain heavy equipment and still offer significant cost savings to our customers.

With the assistance of NASASP, overseas property is screened, and pictures and descriptions are sent to FSP. If items are purchased, NASASP also assists with the logistics of overseas shipping and loading the equipment. Using this method, we were able to obtain a 2002 Sterling tandem axle dump truck from Sagami, Japan. The dump truck had just over 7973 miles on it, was in immaculate condition, and exactly what Ada County Solid Waste was looking for. The current market value on the dump truck was around \$60,000 and we were able to facilitate this purchase for Ada County Solid Waste for \$31,500; that's a cost savings of over 52% from the current market value of the dump truck.



We plan to continue looking overseas to acquire the desired heavy equipment that is hard to acquire stateside. Keep an eye on our website and email notifications to see what comes available in the future.

If you are not receiving our emails and would like to give us a call at (208) 334-3477 and we'll get you set up. You can also check us out online at fsp.idaho.gov.



Mail Services & Quick Copy



The State Postal Operations and Quick Copy (Publish and Distribute) would like to thank our customers for their support this year. We have made numerous changes to our process in both operations that have significantly enhanced our services. We held two open houses this year displaying our new equipment and discussing new services. We plan on holding another open house in May.

If you have any questions about our copy service, please contact Val Petersen at 322-1941.

For postal questions contact Lew Carroll at 322-1951. So remember to stop by for all your mail services!!!

Statewide Quarterly/Business Meeting

Plan to attend the STATEWIDE QUARTERLY/BUSINESS MEETING!!!

Wednesday, Jan 30th , 9:00 - 11:30 AM (MST)/8:00 - 10:30 AM (PST) at a location near you!

Locations listed below will participate via video conferencing. RSVP to the contact person, and plan to attend!!!!

District 1 Headquarters

600 W. Prairie Avenue, Coeur d'Alene
Seating is limited to 9-12 individuals
Attendees must sign in at the front desk
Contact: Jim West
General phone number: 772-1243

District 2 Headquarters

2600 Frontage Road, Lewiston
Seating is limited to 12-16 individuals
Attendees must sign in at the front desk
Contact: Sharon or Kathy
General phone number: 799-5090

District 3 Headquarters ITD Boise

3311 W. State Street, Boise, Main Auditorium
Seating is limited to 120 individuals
Attendees are not required to sign in
Contact: Sherry Jenkins, 334-8088

District 4 Headquarters

216 S. Date Street, Shoshone
Seating is limited to 8-12 individuals
Attendees must sign in at the front desk
Contact: Dan Pierson
General phone number: 886-7800

District 5 Headquarters

5151 South 5th, Pocatello
Seating is limited to 20 individuals
Attendees must sign in at the front desk
Contact: Pam Landon
General phone number: 239-3300

District 6 Headquarters

206 N. Yellowstone, Rigby
Seating is limited to 60 individuals
Attendees must sign in at the front desk
Contact: Nancy Luthy
General phone number: 745-7781

