



C.L. "Butch" OTTER
Governor
ROBERT L. GEDDES
Director
SARAH HILDERBRAND
Administrator

State of Idaho

Department of Administration
Division of Purchasing

650 West State Street B-15 (83702)
P. O. Box 83720
Boise, ID 83720-0075
Telephone (208) 327-7465
Fax: 208-327-7320
<http://purchasing.idaho.gov>

POLICY DIRECTIVE NO. 11-02

EFFECTIVE MARCH 1, 2011
AMENDED ON January 26, 2016

Policy Directive No. 11-02, dated March 1, 2011, is amended effective January 26, 2016 to extend its application to other state agencies (in addition to ISP), which are lawfully conducting undercover investigations, as part of their business operation.

Pursuant to Idaho Division of Purchasing Rule 42.09 (IDAPA 38.05.01.042.09) and in accordance with Idaho Code 67-5726(4), state open contracts must be utilized. However, a determination has been made that purchases of property under existing state contracts are disadvantageous when applied to:

- Property acquired for and used in undercover investigative work by the Idaho State Police (ISP) and other state agencies lawfully conducting undercover investigations, which remain anonymous.

As such, the requirement to purchase such property available under existing state open contracts is waived with the following conditions:

- 1 The agency Purchasing Agent will monitor the procurements to ensure they are conducted properly; and otherwise in accordance with applicable Procurement Code, Rules and Policy;
- 2 Purchasers are cautioned to use prudent business judgment in the acquisition process.

This exemption will be effective until this policy directive is rescinded or replaced.

A handwritten signature in blue ink, appearing to read "S. Hilderbrand".

Sarah Hilderbrand, Administrator