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POLICY DIRECTIVE NO. 11-11 **EFFECTIVE AUGUST 1, 2011** **REVISED November 8, 2013**

Policy Directive No. 08-1, dated October 20, 2008, is hereby rescinded and replaced by Policy Directive No. 11-11, dated August 1, 2011. November 8, 2013 revision adds the cost of funding training or training related travel for other public employees receiving training.

Pursuant to Idaho Division of Purchasing Rule 42.10 (IDAPA 38.05.01.42.10), a determination has been made that competitive solicitation procedures are impractical, disadvantageous, and unreasonable when applied to:

1. The infrequent purchase of less than \$100,000 for State or other public employee education or training related travel (bus, car, plane, etc.) to include associated costs for lodging (hotel/motel, rooms, food, etc.), meeting rooms, and seminar/workshop expenses.
2. The infrequent purchases of less than \$100,000 for services from firms or individuals providing on-site or distributed web-based education and/or training to State or other public employees.

The requirement for soliciting quotes pursuant to statute and rules for these requirements for purchases of less than \$100,000 is waived. Purchasers are cautioned to use prudent business judgment and/or informal price quotation procedures when possible or practical. The goal is to maximize the value of the benefit commensurate with the degree of effort, time available, and price reasonableness.

This exemption shall be effective until this policy directive is rescinded or replaced.

A handwritten signature in blue ink that reads "Bill Burns".

Bill Burns, Administrator