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POLICY DIRECTIVE NO. 15-2 **EFFECTIVE August 14, 2015**

Pursuant to section 67-5720, Idaho Code and Idaho Purchasing Rule 42.10(iv) (IDAPA 38.05.01.42.10(iv)), a determination has been made that competitive solicitation procedures are impractical, disadvantageous or unreasonable when applied to the following services:

Agency memberships in national associations and other associations and partnerships that relate to the agency's mission for which there are no other sources from which to obtain competitive bids or quotes.

The conditions applicable for the exemption to apply are as follows:

1. If the agency's annual spend on memberships will be no more than \$50,000.00, the purchases of memberships for the agency are exempt per this Policy Directive;
2. If the agency's annual spend on memberships will exceed \$50,000.00, the agency must request exemption in writing;
3. The administrator must grant the request in writing;
4. The agency shall, upon request of the administrator, provide an accounting of moneys spent pursuant to the exemption;
5. The exemption (see #'s 2 and 3 above) must be reviewed by the administrator no less than every five (5) years; and
6. The administrator may revoke the exemption (see #1, and #'s 2 and 3 above) at any time if the administrator determines the terms of the exemption are not being met or if revocation is in the best interest of the state.

A handwritten signature in blue ink that reads "Bill Burns".

Bill Burns, Administrator