Contract Instructions

SBPO18200151-Fresh Produce

Grasmick Produce

1. Go to [http://purchasing.idaho.gov/statewide_contracts.html](http://purchasing.idaho.gov/statewide_contracts.html)

2. Click the letter F

3. Go to Fresh Produce

4. Pricing for this contract changes weekly so for more information regarding this please contact Jason Urquhart at 208-332-1608 or [jason.urquhart@adm.idaho.gov](mailto:jason.urquhart@adm.idaho.gov)

5. Grasmick Produce contact information:
   - Chris Gaskell
   - Phone: 208-376-3981
   - Email: chris@grasmickproduce.com

6. Important Sections in the Invitation to Bid (which is part of the Contract) (see the SBPO18200151 link):

   - Section 6, Method of Bid Pricing
   - Section 10.1, Purchase and Delivery of Fresh Produce – General
   - Section 13, Quality
   - Section 14, Packaging for Fresh Produce
   - Section 18, Delivery Requirements
   - Section 20, Ordering and Account Numbers
   - Section 23, Price Adjustments
   - Section 23.1, Rights of Institutions for Upwardly Adjusted Prices
   - Section 26.7, Audit Rights
   - Section 26.7.1, Right to Require Supplier Invoices

   Also, see the Contractor’s Bid Schedule within the SBPO18200151 link to become familiar with how the contract was originally priced.