

IT Managed Service Providers
State of Idaho PA No. 5387

Contract Overview

Overview:

This Participating Addendum (PA) was awarded for IT Vendor Managed Services. This PA is for the provision of Managed Service Provider (MSP) services and an operational Vendor Management System (VMS) for information technology (IT) staffing resources, payroll staffing, and staffing support related to Contingent Workers in the IT industry. The Contractor services include assisting Purchasing Entities with Statement of Work (SOW) drafting. Contractor services must be detailed in a SOW for Deliverable-Based projects or in an applicable Purchase Order for Hourly-Based Staff Augmentation.

Initial Term:

May 2, 2024 through October 31, 2026

Price Structure:

There are two (2) different price structures depending on the Purchasing Entities' service needs:

Staff Augmentation (Hourly-Based) – the price structure for Staff Augmentation work is based on the contractual NTE fully burdened hourly base rate, service fees, and the number of hours of work performed.

SOW (Deliverable-Based) – the price structure for SOW projects is a new feature that this PA brings to the state. The Deliverable-Based structure is required to specify dates, deliverables, the NTE fully burdened hourly base rate and service fees. Purchasing Entities will pay upon completion of the defined deliverables, not to exceed the quoted flat-fixed fee, regardless of the number of hours quoted or expended.

Note, there are two (2) fees associated with the pricing for this PA: 1) MSP Service Fee which will be applied to all services, and 2) VMS Service Fee which will only be applied if the Purchasing Entity utilizes the Contractor's VMS.

The VMS is not required; however, it is highly recommended and agencies are encouraged to use VMS for this contract. It provides many added benefits and streamlines the ordering process for both parties.

The Contractor will be compensated based on: 1) the NTE Fully Burdened Hourly Base Rate or SOW-Based Fixed Fee, 2) the MSP Service Fee, and 3) when applicable, the VMS Service Fee. The Contractor will retain the MSP Service Fee and, when applicable, the VMS Service Fee, while the remainder is paid by the Contractor to its Contingent Workers.

Ordering Services:

Please see the "Guide for Ordering Services" for more information.

Transition Plan:

The State has an existing contract with CAI that expires on 6/30/24 (SBPO20231364). Agencies are encouraged to reach out to CAI to begin planning the transition for existing orders. There aren't any extensions anticipated for the existing/previous contract. Agencies need to begin transitioning to this new PA (5387) starting on 6/1/24 as follows:

- 1) Existing Orders through SBPO20231364:
 - a. Any services being provided under a written order placed prior to 6/1/24 may continue through the service date on the order.
 - b. The agency, at its discretion, may choose to transition existing orders to the new contract prior to the service end date on the order.
 - c. If there aren't any service dates on existing orders, the agency needs to begin transitioning to the new PA starting on 6/1/24.
- 2) New Orders through 5387:
 - a. Any services not ordered through SBPO20231364 prior to 6/1/24 need to begin using the new PA 5387 starting on 6/1/24.