Amendment and Renewal Main Document Overview

1. After selecting ‘Amend’ or ‘Renew’ under workflow actions, you will now have an option to use an Amendment or Renewal Template once you select ‘Use Contract Template’. For any contract type (CPO, BPO, etc.) always select ‘Use Contract Template’ option.

2. Review the enclosed amendment/renewal documents to see what changes were made to the main document.
Idaho Division of Purchasing

Amendment

Purchase Order Name: Test Contract

Contract Number: CPOTEST

Parties:
- State of Idaho
- IPRO Supplier

This Amendment's Value: 0.80 USD

Total Contract Value: 0.80 USD

Start Date: 3/27/2020 12:00 AM

End Date: 3/26/2021 11:59 PM

Contract Manager: State of Idaho; karen.butler@adm.idaho.gov

Purchasing Lead: Purchasing Lead; Quinn.Shea@adm.idaho.gov

Instructions

CPOTEST, Test Contract (the "Contract") is amended as detailed in the attached executed amendment document. All of the terms and conditions contained in the Contract shall remain in effect, except expressly modified herein.

Note: The dollar amount listed in the contract Amendment pricing is an estimate and cannot be guaranteed. The actual dollar amount of the Contract may be more or less depending on the orders placed by the State; or may be dependent upon the specific terms of the Contract.

Karen Butler

+1 208-555-5555

ipro@adm.idaho.gov
Bill To Address
As detailed in sourcing event or contract instructions

Payment Details Payment
Terms: **Net 30**

Ship To Address
As detailed in sourcing event or contract instructions

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**Special Instructions:**

**Internal Comments:**

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**Signature signed By:**
Idaho Division of Purchasing

Renewal

**Purchase Order Name:** Test Contract  
**Contract Number:** CPOTEST  
**Parties:**  
State of Idaho  
IPRO Supplier  

**This Contract's Value:** 0.99 USD  
**Total Contract Value:** 0.99 USD  
**Start Date:** 3/27/2021 12:00 AM  
**End Date:** 3/26/2022 11:59 PM

**Contract Managers:** Karen Butler; karen.butler@adm.idaho.gov  
**Purchasing Leads:** Quinn Shea; Quinn.Shea@adm.idaho.gov

**Instructions**

CPOTEST, Test Contract (the "Contract") is extended for the time period, as provided above. All of the terms and conditions contained in the Contract shall remain in effect, except expressly modified herein. Contractor's signed renewal letter and Amendment 2 to CPOTEST are attached and incorporated herein by reference.

Note: The dollar amount listed in the contract renewal pricing is an estimate and cannot be guaranteed. The actual dollar amount of the Contract may be more or less depending on the orders placed by the State; or may be dependent upon the specific terms of the Contract.

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Payment Details Payment
Terms: Net 30

Special Instructions:

Internal Comments:

Signature signed By: