

## CONTRACT INSTRUCTIONS

PADD20210479

Contractor: B&H Photo

1. Click on "Cost Proposal" for prices
2. B&H Photo Video Contact Information
  - **To place an order, agencies MUST use B&H's NASPO ValuePoint portal**  
[www.bhphoto.com/naspo-ID](http://www.bhphoto.com/naspo-ID)
  - Contract Contact  
Israel Mamann  
[naspo@bhphoto.com](mailto:naspo@bhphoto.com)  
800.947.8003
3. The prices quoted by B&H will include all administrative fees.
4. Confirm shipping prices. B&H Photo Audio is authorized to add shipping charges to some items.  
Please contact DOP if you have any questions regarding shipping charges added to a quote.
5. Please ensure that the shipping and billing addresses are clearly documented.