

Idaho Division of Purchasing

Renewal

Purchase Order Name:	IT Services through 6/30/21
Contract Number:	SBPO15201073
Parties:	State of Idaho Maxis Group Inc.
This Renewal Value:	720,000.00 USD
Total Contract Value:	3,951,782.00 USD
Start Date:	7/1/2020 12:00 AM
End Date:	6/30/2021 11:59 PM

Contract Managers: Jason Urquhart; jason.urquhart@adm.idaho.gov
Purchasing Leads: Jason Urquhart; jason.urquhart@adm.idaho.gov

Instructions

SBPO15201073, Statewide IT Contracted Services for various State of Idaho Agencies, Institutions, and Departments (the "Contract") is renewed for the time period, as provided above. All of the terms and conditions contained in the Contract shall remain in effect, except expressly modified herein. Contractor's signed renewal letter is attached and incorporated herein by reference.

Note: The dollar amount listed in the contract renewal pricing is an estimate and cannot be guaranteed. The actual dollar amount of the Contract may be more or less depending on the orders placed by the State; or may be dependent upon the specific terms of the Contract.

Maxis Group Inc.
Julia Wesley
jwesley@maxisgroup.net

Bill To Address

As detailed in sourcing
event or contract
instructions

Ship To Address

As detailed in sourcing
event or contract
instructions

Payment Details Payment

Terms: Net 30

Special Instructions:

Internal Comments:

Signature signed by:

Jason R.
Urquhart

Digitally signed by
Jason R. Urquhart
Date: 2020.06.27
08:21:58 -06'00'



State of Idaho
 Department of Administration
 Division of Purchasing

BRAD LITTLE
 Governor
D. KEITH REYNOLDS
 Director
STEVE BAILEY
 Administrator

304 N 8th Street, Rm 403 (83702)
 P. O. Box 83720
 Boise, ID 83720-0075
 Telephone (208) 327-7465
 Fax: 208-327-7320
<http://purchasing.idaho.gov>

April 13, 2020

The Maxis Group, Inc.
 Attn : Julia Wesley

VIA E-MAIL TRANSMISSION
jwesley@maxisgroup.net

RE: Renewal of Contract SBPO15201073, a Contract for IT Contracted Services for the various State of Idaho Agencies, Institutions, and Departments. **Expiring 6/30/2020**

The State of Idaho would like to renew the above referenced contract for a period of One (1) Year or until new contracts for IT Contracted Services are put in place, whichever comes first.

The contract renewal period is July 1, 2020 to June 30, 2021, or until new contracts for IT Contracted Services are put in place, whichever comes first. The same terms and conditions prevail for this final renewal except as expressly modified herein. Price increases in accordance with the contract are allowed (see Appendix A, Special Terms and Conditions, section 2, Initial Term of the Agreement and Renewals).

Contractors wishing to increase their pricing are to download the "IT Services Contracts Award by Category and Pricing" Excel file from the Statewide Contract Page on the Division of Purchasing website: <https://purchasing.idaho.gov/statewide-contracts/>. Once there, click on the grey band that contains the words "Statewide Contracts" and then use the Search function to find your company name. Download the file, update pricing, **SAVE THE FILE AS AN EXCEL FILE**, and email the updated Excel file to jason.urquhart@adm.idaho.gov. Pricing provided in any other manner **will not be accepted**. Password protected Excel files **will not be accepted**. Your updated pricing will be copied and pasted to create the 2020-2021 Master Pricing list. It is requested that all updated pricing be received no later than **May 12, 2020**.

If the terms of this renewal letter are acceptable to your company, please sign below and mail, fax (208.327.7320) or e-mail (purchasing@adm.idaho.gov) to the Division of Purchasing. If you need to update the contact information for your contract, please do so on the following page. Please update your IPRO profile as well, if necessary, in order to continue to receive e-mail notifications through the IPRO System.

Thank you for your consideration in this matter.

Sincerely,

Jason R. Urquhart
 Digitally signed by Jason R. Urquhart
 Date: 2020.04.13 07:08:22 -06'00'
 Jason Urquhart
 Idaho Division of Purchasing

Contractor agrees to the terms detailed above:

COMPANY: The Maxis Group, Inc.

BY:
 (Signature)

Julia Wesley
 (Printed Name)

DATE: 04/13/2020

UPDATED CONTACT INFORMATION for SBPO15201073:

Contact Name	
Title	
Address	
Phone	
Fax	
E-mail	

IDAHO

State of Idaho

CHANGE ORDER - 03
PLEASE DO NOT DUPLICATE THIS ORDER.

Change Order Summary

Purchase Order Number: SBPO15201073
Account Number: AC-1
Revision Number: 03
Change Order Date: June 21, 2019
Service Start Date: July 1, 2019
Service End Date: June 30, 2020
Payment Method: Invoice
Payment Terms: Vendor Specified
Currency: USD
FOB Instruction: Destination
Attachment(s): [ChangeLog.htm](#) :Purchase Order Change

Supplier

Michael Connolly
 Maxis Group Inc.
 8225 E. Del Camino Drive
 Scottsdale, AZ 85258
 Phone: 623-640-8197-
 Fax: 480-393-7474
 Email: mconnolly@maxisgroup.net

Buyer Contact

Jory Lindstrom
 Tel:208-332-1609
 gregory.lindstrom@adm.idaho.gov

Contract Number:

Bill To Address

DOP - Prog Mgr
 Dept of Administration
 Division of Purchasing
 304 N 8th Street Rm 403
 PO Box 83720
 Boise, Idaho 83720
Phone: 208-332-1600
Fax: 208-327-7320
Email: purchasing@adm.idaho.gov
Mail Stop: DOP Program Manager

Ship To Address

DOP - Prog Mgr
 Dept of Administration
 Division of Purchasing
 304 N 8th Street Rm 403
 PO Box 83720
 Boise, Idaho 83720
Phone: 208-332-1600
Fax: 208-327-7320
Email: purchasing@adm.idaho.gov
Mail Stop: DOP Program Manager

Instructions

STATE OF IDAHO DIVISION OF PURCHASING CONTRACT RENEWAL.

Effective Date: JULY 1, 2019.

Contract Change Order Number SBPO15201073-03.

STATEWIDE IT CONTRACTED SERVICES.

THIS CONTRACT RENEWAL between MAXIS GROUP, INC. as "Contractor", and the STATE OF IDAHO as "State", including any files attached, CONSTITUTES THE STATE OF IDAHO ACCEPTANCE OF YOUR SIGNED BID, WHICH SUBMISSION IS INCORPORATED HEREIN BY REFERENCE AS THOUGH SET FORTH IN FULL, and Contractor renewal FULLY BURDENED MAXIMUM HOURLY SERVICE RATES. THIS CONTRACT RENEWAL is made part of that certain STATE OF IDAHO contract number SBPO15201073-02 dated JUNE 21, 2018.

This Statewide Blanket Purchase Order (SBPO) is for services as needed for the benefit of STATE OF IDAHO AGENCIES, INSTITUTIONS, AND DEPARTMENTS; AND, ELIGIBLE POLITICAL SUBDIVISIONS OR PUBLIC AGENCIES AS DEFINED BY IDAHO CODE § 67-2327, OR OTHER AUTHORIZED ENTITIES. The amount listed is an estimate and not guaranteed. The ordering agency will issue a PROJECT SERVICE ORDER (PSO) against this SBPO for services covered under the contract, and in accordance with the instructions listed for IT Contracted Services use on the State Division of Purchasing website. PSOs issued shall be subject to the terms of the contract.

IN THE EVENT OF ANY INCONSISTENCY, unless otherwise provided herein, such inconsistency shall be resolved by giving precedence in the following order:

1. This Contract Purchase Order document.
2. The State of Idaho's original solicitation document.
3. The Contractor's signed bid, quotation or offer.

CONTRACTOR'S PRIMARY CONTACT

- Julia Wesley
- Partner
- Maxis Group, Inc.
- 8167 E. Del Camino Drive
- Scottsdale, AZ 85258
- 602-430-4550 (Office)
- 480.998.8105 (fax)
- jwesley@maxisgroup.net

STATE DIVISION OF PURCHASING CONTRACT MANAGEMENT & ADMINISTRATION

- Jory Lindström, CPPO, CPPB
- State IT Purchasing Officer
- 304 N 8th Street, Rm 403
- P.O. Box 83720
- Boise, ID 83720-0075
- 208-332-1609
- gregory.lindstrom@adm.idaho.gov

Items



6/21/2019 3:27 PM

Supplier Part Number	Quantity	Back Order	Unit	Unit Price	Total
Item Description	#1	1.00	0	ANN	700,000.00 \$700,000.00
FY2020 Renewal, Renewal for Statewide Information Technology Contracted Services for Service Category 1, and Tech Writer. <ul style="list-style-type: none"> ESTIMATED CONTRACT VALUE TO DATE: \$2,531,782.00 ESTIMATED VALUE OF THIS AMENDMENT: \$0,700,000.00 ESTIMATED CONTRACT VALUE: \$3,231,782.00 					
Delivery Date:	July 01, 2019				
Shipping Method:	Delivery				
Shipping Instructions:					
Ship FOB:	Destination				
Attachment(s)					
Special Instructions:					

Sub-Total (USD)	\$700,000.00
Estimated Tax (USD)	\$0.00
TOTAL: (USD)	\$700,000.00

Note: If there is a * next to an item's unit price, that indicates that the price has been discounted.

Signature : _____
 Signed By : Jory Lindstrom, CPPO, CPPB



IDAHO

State of Idaho

CHANGE ORDER - 02

PLEASE DO NOT DUPLICATE THIS ORDER.

Change Order Summary

Purchase Order Number: SBPO15201073
Account Number: AC-1
Revision Number: 02
Change Order Date: June 21, 2018
Service Start Date: July 1, 2018
Service End Date: June 30, 2019
Payment Method: Invoice
Payment Terms: Vendor Specified
Currency: USD
FOB Instruction: Destination
Attachment(s): [ChangeLog.htm](#) :Purchase Order Change

Supplier

Michael Connolly
Maxis Group Inc.
8225 E. Del Camino Drive
Scottsdale, AZ 85258
Phone: 623-640-8197-
Fax: 480-393-7474
Email: mconnolly@maxisgroup.net

Buyer Contact

Gregory Lindstrom
Tel:208-332-1609
gregory.lindstrom@adm.idaho.gov

Contract Number:

Bill To Address

DOP - Prog Mgr
Dept of Administration
Division of Purchasing
304 N 8th Street Rm 403
PO Box 83720
Boise, Idaho 83720
Phone: 208-332-1600
Fax: 208-327-7320
Email: purchasing@adm.idaho.gov
Mail Stop: DOP Program Manager

Ship To Address

DOP - Prog Mgr
Dept of Administration
Division of Purchasing
304 N 8th Street Rm 403
PO Box 83720
Boise, Idaho 83720
Phone: 208-332-1600
Fax: 208-327-7320
Email: purchasing@adm.idaho.gov
Mail Stop: DOP Program Manager

Instructions

STATE OF IDAHO DIVISION OF PURCHASING CONTRACT RENEWAL.

Effective Date: JULY 1, 2018.

Contract Change Order Number SBPO15201073-02.

STATEWIDE IT CONTRACTED SERVICES.

THIS CONTRACT RENEWAL between MAXIS GROUP, INC. as "Contractor", and the STATE OF IDAHO as "State", including any files attached, CONSTITUTES THE STATE OF IDAHO ACCEPTANCE OF YOUR SIGNED BID, WHICH SUBMISSION IS INCORPORATED HEREIN BY REFERENCE AS THOUGH SET FORTH IN FULL, and Contractor renewal FULLY BURDENED MAXIMUM HOURLY SERVICE RATES. THIS CONTRACT RENEWAL is made part of that certain STATE OF IDAHO contract number SBPO15201073-01 dated AUGUST 17, 2015.

This Statewide Blanket Purchase Order (SBPO) is for services as needed for the benefit of STATE OF IDAHO AGENCIES, INSTITUTIONS, AND DEPARTMENTS; AND, ELIGIBLE POLITICAL SUBDIVISIONS OR PUBLIC AGENCIES AS DEFINED BY IDAHO CODE § 67-2327, OR OTHER AUTHORIZED ENTITIES. The amount listed is an estimate and not guaranteed. The ordering agency will issue a PROJECT SERVICE ORDER (PSO) against this SBPO for services covered under the contract, and in accordance with the instructions listed for IT Contracted Services use on the State Division of Purchasing website. PSOs issued shall be subject to the terms of the contract.

IN THE EVENT OF ANY INCONSISTENCY, unless otherwise provided herein, such inconsistency shall be resolved by giving precedence in the following order:

1. This Contract Purchase Order document.
2. The State of Idaho's original solicitation document.
3. The Contractor's signed bid, quotation or offer.

CONTRACTOR'S PRIMARY CONTACT

- Julia Wesley
- Partner



- Maxis Group, Inc.
- 8167 E. Del Camino Drive
- Scottsdale, AZ 85258
- 602-430-4550 (Office)
- 480.998.8105 (fax)
- jwesley@maxisgroup.net

STATE DIVISION OF PURCHASING CONTRACT MANAGEMENT & ADMINISTRATION

- Gregory Lindström, CPPO, CPPB
- State IT Purchasing Officer
- 304 N 8th Street, Rm 403
- P.O. Box 83720
- Boise, ID 83720-0075
- 208-332-1609
- gregory.lindstrom@adm.idaho.gov

Supplier Part Number	Quantity	Items Back Order	Unit	Unit Price	Total
	1.00	0	ANN	700,000.00	\$700,000.00
Item Description	#1	One-Year Contract Renewal for Statewide Information Technology Contracted Services for Service Category 1, and Tech Writer. <ul style="list-style-type: none"> • ESTIMATED CONTRACT VALUE TO DATE: \$1,831,782.00 • ESTIMATED VALUE OF THIS AMENDMENT: \$ 700,000.00 • ESTIMATED CONTRACT VALUE: \$2,531,782.00 			
Delivery Date:	August 15, 2015				
Shipping Method:	Delivery				
Shipping Instructions:					
Ship FOB:	Destination				
Attachment(s)					
Special Instructions:					

Sub-Total (USD)	\$700,000.00
Estimated Tax (USD)	\$0.00
TOTAL: (USD)	\$700,000.00

Note: If there is a  next to an item's unit price, that indicates that the price has been discounted.

Signature : _____
 Signed By : G. Lindstrom, CPPO





State of Idaho

CHANGE ORDER - 01

PLEASE DO NOT DUPLICATE THIS ORDER.

Change Order Summary

Purchase Order Number: SBPO15201073

Account Number: AC-1

Revision Number: 01

Change Order Date: August 17, 2015

Service Start Date: July 1, 2015

Service End Date: June 30, 2018

Payment Method: Invoice

Payment Terms: Vendor Specified

Currency: USD

FOB Instruction: Destination

Attachment(s): [ChangeLog.htm](#) :Purchase Order Change

Supplier

Michael Connolly
 Maxis Group Inc.
 8167 E. Del Camino Drive
 Scottsdale, AZ 85258
Phone: 623-640-8197

Fax: 480-393-7474

Email: mconnolly@maxisgroup.net

Buyer Contact

Gregory Lindstrom
 Tel:208-332-1609
 gregory.lindstrom@adm.idaho.gov

Contract Number:

Bill To Address

DOP - Prog Mgr
 Dept of Administration
 Division of Purchasing
 650 West State St Rm B-15
 PO Box 83720
 Boise, Idaho 83720
Phone: 208-332-1600
Fax: 208-327-7320
Email: purchasing@adm.idaho.gov
Mail Stop: DOP Program Manager

Ship To Address

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 PO Box 83720
 Boise, Idaho 83720
Phone: 208-332-1600
Fax: 208-327-7320
Email: purchasing@adm.idaho.gov
Mail Stop: DOP Program Manager

Instructions

SBPO15201075-01 Contract for STATEWIDE IT CONTRACTED SERVICES, as needed for the benefit of STATE OF IDAHO AGENCIES, INSTITUTIONS, AND DEPARTMENTS; AND, ELIGIBLE POLITICAL SUBDIVISIONS OR PUBLIC AGENCIES AS DEFINED BY IDAHO CODE § 67-2327, OR OTHER AUTHORIZED ENTITIES. This contract is a STATEWIDE BLANKET PURCHASE ORDER (SBPO), and the amount listed is an estimate and not guaranteed. Additionally, no orders are guaranteed for this SBPO. Entities requiring IT services will issue a Project Service Order (PSO) to all Contractors contracted to provide a required IT service, and fairly evaluate all responses. The order entity will then award the PSO to the lowest, responsible responder meeting the requirements of the PSO.

IN THE EVENT OF ANY INCONSISTENCY, unless otherwise provided herein, such inconsistency shall be resolved by giving precedence in the following order:

1. This Contract Purchase Order document.
2. The State of Idaho's original solicitation document.

3. The Contractor's signed bid, quotation or offer.

STATE DIVISION OF PURCHASING CONTRACT MANAGEMENT & ADMINISTRATION

Gregory Lindström, CPPO, CPPB


State IT Purchasing Officer

650 W. State St - Rm B15

Boise, ID 83720-0075

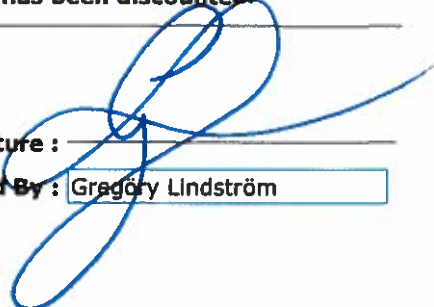
208-332-1609

gregory.lindstrom@adm.idaho.gov

Supplier Part Number	Quantity	Items Back Order	Unit	Unit Price	Total
	3	0	ANN	\$750,000.00	\$2,250,000.00
Item Description	#1	SBPO15201075-01. Contract is amended to strike from the Contract, § 5 ADMINISTRATION FEE of the State of Idaho Standard Terms and Conditions per the attached signed Amendment 01 between the parties. ESTIMATED CONTRACT VALUE TO DATE \$2,250,000.00 ESTIMATED VALUE OF THIS AMENDMENT \$0 ESTIMATED CONTRACT VALUE \$2,250,000.00 Statewide Information Technology Contracted Services for the following IT Service Categories. IT Service Category 1 Technical Writer 			
Delivery Date:	August 15, 2015				
Shipping Method:	Delivery				
Shipping Instructions:					
Ship FOB:	Destination				
Attachment(s)					
Special Instructions:					

Sub-Total (USD)	\$2,250,000.00
Estimated Tax (USD)	\$0.00
TOTAL: (USD)	\$2,250,000.00

Note: If there is a  next to an item's unit price, that indicates that the price has been discounted.

Signature : 


Signed By :

**First Amendment to
Statewide Information Technology Contracted Services
SBPO15201073**

NOW THEREFORE, the Parties have entered into this First Amendment as of the date signed by the State of Idaho, Department of Administration; Division of Purchasing.

Maxis Group, Inc.

**State of Idaho Department of Administration
State Division of Purchasing**



(signature)



Gregory Lindström, Purchasing Officer
650 W. State - B15 (physical location zip code 83702)
Boise, ID 83720-0075

Julia Wesley

(printed name)

President

(title)

8/11/2015

Date

8/13/15

Date



State of Idaho

State Wide Blanket Purchase Order

Purchase Order Summary

Purchase Order Number: SBPO15201073
Account Number: AC-1
Purchase Order Date: June 12, 2015
Service Start Date: July 1, 2015
Service End Date: June 30, 2018
Payment Method: Invoice
Payment Terms: Vendor Specified
Currency: USD
FOB Instruction: Destination
Attachment(s):

Supplier

Michael Connolly
 Maxis Group Inc.
 8167 E. Del Camino Drive
 Scottsdale, AZ 85258
Phone: 623-640-8197

Fax: 480-393-7474

Email: mconnolly@maxisgroup.net

Buyer Contact

Gregory Lindstrom
 Tel: 208-332-1609
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Contract Number:

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 Dept of Administration
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Instructions

Contract for STATEWIDE IT CONTRACTED SERVICES, as needed for the benefit of STATE OF IDAHO AGENCIES, INSTITUTIONS, AND DEPARTMENTS; AND, ELIGIBLE POLITICAL SUBDIVISIONS OR PUBLIC AGENCIES AS DEFINED BY IDAHO CODE § 67-2327, OR OTHER AUTHORIZED ENTITIES. This contract is a STATEWIDE BLANKET PURCHASE ORDER (SBPO), and the amount listed is an estimate and not guaranteed. Additionally, no orders are guaranteed for this SBPO. Entities requiring IT services will issue a Project Service Order (PSO) to all Contractors contracted to provide a required IT service, and fairly evaluate all responses. The order entity will then award the PSO to the lowest, responsible responder meeting the requirements of the PSO.

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1. This Contract Purchase Order document.
2. The State of Idaho's original solicitation document.
3. The Contractor's signed bid, quotation or offer.

STATE DIVISION OF PURCHASING CONTRACT MANAGEMENT & ADMINISTRATION

Gregory Lindström, CPPO, CPPB

State IT Purchasing Officer
 650 W. State St - Rm B15
 Boise, ID 83720-0075
 208-332-1609
 gregory.lindstrom@adm.idaho.gov

Supplier Part Number	Items				Total
	Quantity	Back Order	Unit	Unit Price	

	3	0	ANN	\$750,000.00	\$2,250,000.00
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Item Description

#1
 Statewide Information Technology Contracted Services for the following IT Service Categories.
 IT Service Category 1
 Technical Writer

Delivery Date: July 1, 2015
Shipping Method: Delivery
Shipping Instructions:
Ship FOB: Destination
Attachment(s)
Special Instructions:

Sub-Total (USD)	\$2,250,000.00
Estimated Tax (USD)	\$0.00
TOTAL: (USD)	\$2,250,000.00

Note: If there is a  next to an item's unit price, that indicates that the price has been discounted.

Signature : 
Signed By : Gregory Lindström