

Idaho Division of Purchasing

Renewal

Purchase Order Name:	IT Services through 6/30/21
Contract Number:	SBPO15201073
Parties:	State of Idaho Maxis Group Inc.
This Renewal Value:	0.00 USD
Total Contract Value:	4,671,782.00 USD
Start Date:	1/1/2022 12:00 AM
End Date:	3/31/2022 11:59 PM

Contract Managers: Patrick Murphy; patrick.murphy@adm.idaho.gov
Purchasing Leads: Jason Urquhart; jason.urquhart@adm.idaho.gov

Instructions

SBPO15201073, IT Services through 6/30/21(the "Contract") is extended for the time period, as provided above. All of the terms and conditions contained in the Contract shall remain in effect, except expressly modified herein. Contractor's signed renewal letter to SBPO15201073 are attached and incorporated herein by reference.

Note: The dollar amount listed in the contract renewal pricing is an estimate and cannot be guaranteed. The actual dollar amount of the Contract may be more or less depending on the orders placed by the State; or may be dependent upon the specific terms of the Contract.

Michael Connolly

+1 623-640-8197
mconnolly@maxisgroup.net

Bill To Address

As detailed in sourcing
event or contract
instructions

Ship To Address

As detailed in sourcing
event or contract
instructions

Payment Terms: Net 30

Signed By:

Patrick Murphy Digitally signed by Patrick Murphy
Date: 2021.12.22 08:32:15 -07'00'

Patrick Murphy – Contract Administrator

Date



BRAD LITTLE
Governor
KEITH REYNOLDS
Director
VALERIE BOLLINGER
Administrator

State of Idaho
Department of Administration
Division of Purchasing

650 West State Street, Room 100
Boise, ID 83702
Telephone: (208) 327-7465
Email: purchasing@adm.idaho.gov
www.purchasing.idaho.gov

December 17, 2021

The Maxis Group, Inc.
Attn: Julia Wesley

VIA ELECTRONIC TRANSMISSION
jwesley@maxisgroup.net

RE: Renewal of Contract SBPO15201073, a Contract for IT Contracted Services, for the various State of Idaho Agencies, Institutions, and Departments. **Expiring 12/31/2021**

The State of Idaho would like to renew the above referenced contract for a period of Three (3) Months.

The contract renewal period is January 1, 2022 to March 31, 2022. The same terms and conditions prevail for the contract renewal period, except as expressly modified herein. Price increases in accordance with the contract are allowed (see Appendix A, Special Terms and Conditions, section 2, Initial Term of the Agreement and Renewals).

Please also provide an updated Certificate of Insurance with your renewal documents.

Contractors wishing to increase their pricing are to utilize the "IT Services Contracts Award by Category and Pricing" Excel file, attached in the email that was sent, to update their pricing.

SAVE THE FILE AS AN EXCEL FILE, and email the updated Excel file to Patrick.Murphy@adm.idaho.gov and Jason.Urquhart@adm.idaho.gov. **Pricing provided in any other manner will not be accepted.** **Password protected Excel files will not be accepted.** Your updated pricing will be copied and pasted to create the January – March 2022 Master Pricing list. **It is requested that all updated pricing be received no later than December 23, 2021.**

If the terms of this renewal letter are acceptable to your company, please sign below and return via mail, or e-mail ContractAdmin@adm.idaho.gov @ the Division of Purchasing. Please update your IPRO profile as well- including contact information, if necessary, to continue to receive e-mail notifications through the IPRO System.

Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in black ink that reads "Patrick Murphy".

Patrick Murphy
Idaho Division of Purchasing

Contractor agrees to the terms detailed herein:

COMPANY: The Max's Group

Name & Title (Printed): Julia Wesley, President

Signature: _____

Date: 12/17/2021

Idaho Division of Purchasing

Name & Title (Printed): Patrick Murphy Contract Administrator

Signature: Patrick Murphy Digitally signed by Patrick Murphy
Date: 2021.12.22 08:23:33 -07'00'

Date: _____

If you need to update the contact information for this contract, please do so below.

UPDATED CONTRACTOR CONTACT INFORMATION for SBPO15201073

Contact Name	
Title	
Address	
Phone	
Fax	
E-mail	

Idaho Division of Purchasing

Renewal

Purchase Order Name:	IT Services through 6/30/21
Contract Number:	SBPO15201073
Parties:	State of Idaho Maxis Group Inc.
This Renewal Value:	720,000.00 USD
Total Contract Value:	4,671,782.00 USD
Start Date:	7/1/2021 12:00 AM
End Date:	12/31/2021 11:59 PM

Contract Managers: Quinn Shea; quinn.shea@adm.idaho.gov
Purchasing Leads: Jason Urquhart; Jason.Urquhart@adm.idaho.gov

Instructions

SBPO15201073, IT Services through 6/30/21 (the "Contract") is extended for the time period, as provided above. All of the terms and conditions contained in the Contract shall remain in effect, except expressly modified herein. Contractor's signed renewal letter to SBPO15201073 is attached and incorporated herein by reference.

Note: The dollar amount listed in the contract renewal pricing is an estimate and cannot be guaranteed. The actual dollar amount of the Contract may be more or less depending on the orders placed by the State; or may be dependent upon the specific terms of the Contract.

Maxis Group Inc.
Michael Connolly

+1 623-640-8197
mconnolly@maxisgroup.net

Bill To Address

As detailed in sourcing
event or contract
instructions

Ship To Address

As detailed in sourcing
event or contract
instructions

Payment Details Payment

Terms: Net 30

Special Instructions: n/a

Internal Comments: n/a

Signature signed By: *Quinn Shea*



BRAD LITTLE
Governor
KEITH REYNOLDS
Director
VALERIE BOLLINGER
Administrator

State of Idaho

Department of Administration Division of Purchasing

650 West State Street, Room 100
Boise, ID 83702
Telephone (208) 327-7465
Email: purchasing@adm.idaho.gov
www.purchasing.idaho.gov

June 21, 2021

The Maxis Group, Inc.
Attn : Julia Wesley

VIA E-MAIL TRANSMISSION
jwesley@maxisgroup.net

RE: Renewal of Contract SBPO15201073, a Contract for IT Contracted Services for the various State of Idaho Agencies, Institutions, and Departments. **Expiring 6/30/2021**

We request that you allow this renewal letter to supersede the letter dated May 13, 2021, and your response to it. If not, we may experience issues going forward due to new laws that were passed this fiscal year.

The State of Idaho would like to renew the above referenced contract for a period of Six (6) Months or until new contracts for IT Contracted Services are put in place, whichever comes first.

The contract renewal period is July 1, 2021 to December 31, 2021, or until new contracts for IT Contracted Services are put in place, whichever comes first. The same terms and conditions prevail for this renewal except as expressly modified herein. Price increases in accordance with the contract are allowed (see Appendix A, Special Terms and Conditions, section 2, Initial Term of the Agreement and Renewals).

****** On April 26, 2021, Governor Little signed Senate Bill 1086. The bill creates a new section of code requiring all public entities in Idaho to insert a certification regarding boycotts of Israel in contracts and renewals of contracts that are effective on or after July 1, 2021. By agreeing to renew this contract, you certify as follows:

Certification Concerning Boycott of Israel. Pursuant to Idaho Code section 67-2346, if payments under the Contract exceed one hundred thousand dollars (\$100,000) and Contractor employs ten (10) or more persons, Contractor certifies that it is not currently engaged in, and will not for the duration of the Contract engage in, a boycott of goods or services from Israel or territories under its control. The terms in this section defined in Idaho Code section 67-2346 shall have the meaning defined therein.

Contractors wishing to increase their pricing are to download the "IT Services Contracts Award by Category and Pricing" Excel file from the Statewide Contract Page on the Division of Purchasing website: <https://purchasing.idaho.gov/statewide-contracts/>. Once there, click on the grey band that contains the words "Statewide Contracts" and then use the Search function to find your company name. Download the file, update pricing, **SAVE THE FILE AS AN EXCEL FILE**, and email the updated Excel file to jason.urquhart@adm.idaho.gov. Pricing provided in any other manner will not be accepted. Password protected Excel files will not be accepted. Your updated pricing will be copied and pasted to create the July – December 2021 Master Pricing list. It is requested that all updated pricing be received no later than June 23, 2021.

If the terms of this renewal letter are acceptable to your company, please sign below and mail, fax (208.327.7320) or e-mail (purchasing@adm.idaho.gov) to the Division of Purchasing. If you need to update the contact information for your contract, please do so on the following page. Please update your IPRO profile as well, if necessary, in order to continue to receive e-mail notifications through the IPRO System.

"Serving Idaho citizens through effective services to their governmental agencies"

June 21, 2021

Page 2

Thank you for your consideration in this matter.

Sincerely,

Jason R.
Urquhart

Digitally signed by
Jason R. Urquhart
Date: 2021.06.21
10:49:32 -06'00'

Jason Urquhart
Idaho Division of Purchasing

Contractor agrees to the terms detailed above:

COMPANY:

The MAXIS Group

BY:

[Signature]

(Signature)

JULIA WESLEY

(Printed Name)

DATE:

06/21/2021

UPDATED CONTACT INFORMATION for SBPO15201073:

Contact Name	
Title	
Address	
Phone	
Fax	
E-mail	



BRAD LITTLE
Governor
KEITH REYNOLDS
Director
VALERIE BOLLINGER
Administrator

State of Idaho

Department of Administration
Division of Purchasing

650 West State Street, Room 100
Boise, ID 83702
Telephone (208) 327-7465
Email: purchasing@adm.idaho.gov
www.purchasing.idaho.gov

Contract SBPO15201073
Contract for IT Contracted Services, for
State of Idaho

Acknowledgment of Idaho State House
Bill 220

The Maxis Group, Inc.

"Contractor"

Acknowledges the following by signing below:

Disclosure of Abortion Related Matters. The State is subject to the No Public Funds for Abortion Act, Idaho Code title 18, chapter 87 (the "Act") and State employees who intentionally violate the provisions of the Act are subject to criminal prosecution. This provision is included in this letter to aid in compliance with the Act. The state of Idaho (State) requests that Contractor disclose, unless Contractor is within one of the exemptions provided in the Act, if it or an affiliate is or becomes, during the term of the Contract, an abortion provider and if it will use State facilities or public funds to provide, perform, participate in, promote or induce, assist, counsel in favor, refer or train a person for an abortion related activity. Please refer to the Act for definitions of the terms used in this section.

Acknowledged by (Print Name): JULIA WESLEY

Title: President

Signature: [Signature]

Date: 06/21/2021

Idaho Division of Purchasing

Renewal

Purchase Order Name:	IT Services through 6/30/21
Contract Number:	SBPO15201073
Parties:	State of Idaho Maxis Group Inc.
This Renewal Value:	720,000.00 USD
Total Contract Value:	3,951,782.00 USD
Start Date:	7/1/2020 12:00 AM
End Date:	6/30/2021 11:59 PM

Contract Managers: Jason Urquhart; jason.urquhart@adm.idaho.gov
Purchasing Leads: Jason Urquhart; jason.urquhart@adm.idaho.gov

Instructions

SBPO15201073, Statewide IT Contracted Services for various State of Idaho Agencies, Institutions, and Departments (the "Contract") is renewed for the time period, as provided above. All of the terms and conditions contained in the Contract shall remain in effect, except expressly modified herein. Contractor's signed renewal letter is attached and incorporated herein by reference.

Note: The dollar amount listed in the contract renewal pricing is an estimate and cannot be guaranteed. The actual dollar amount of the Contract may be more or less depending on the orders placed by the State; or may be dependent upon the specific terms of the Contract.

Maxis Group Inc.
Julia Wesley
jwesley@maxisgroup.net

Bill To Address

As detailed in sourcing
event or contract
instructions

Ship To Address

As detailed in sourcing
event or contract
instructions

Payment Details Payment

Terms: Net 30

Special Instructions:

Internal Comments:

Signature signed by:

Jason R.
Urquhart

Digitally signed by
Jason R. Urquhart
Date: 2020.06.27
08:21:58 -06'00'



BRAD LITTLE
Governor
D. KEITH REYNOLDS
Director
STEVE BAILEY
Administrator

State of Idaho

Department of Administration
Division of Purchasing

304 N 8th Street, Rm 403 (83702)
P. O. Box 83720
Boise, ID 83720-0075
Telephone (208) 327-7465
Fax: 208-327-7320
<http://purchasing.idaho.gov>

April 13, 2020

The Maxis Group, Inc.
Attn : Julia Wesley

VIA E-MAIL TRANSMISSION
jwesley@maxisgroup.net

RE: Renewal of Contract SBPO15201073, a Contract for IT Contracted Services for the various State of Idaho Agencies, Institutions, and Departments. **Expiring 6/30/2020**

The State of Idaho would like to renew the above referenced contract for a period of One (1) Year or until new contracts for IT Contracted Services are put in place, whichever comes first.

The contract renewal period is July 1, 2020 to June 30, 2021, or until new contracts for IT Contracted Services are put in place, whichever comes first. The same terms and conditions prevail for this final renewal except as expressly modified herein. Price increases in accordance with the contract are allowed (see Appendix A, Special Terms and Conditions, section 2, Initial Term of the Agreement and Renewals).

Contractors wishing to increase their pricing are to download the "IT Services Contracts Award by Category and Pricing" Excel file from the Statewide Contract Page on the Division of Purchasing website: <https://purchasing.idaho.gov/statewide-contracts/>. Once there, click on the grey band that contains the words "Statewide Contracts" and then use the Search function to find your company name. Download the file, update pricing, **SAVE THE FILE AS AN EXCEL FILE**, and email the updated Excel file to jason.urquhart@adm.idaho.gov. Pricing provided in any other manner **will not be accepted**. Password protected Excel files will not be accepted. Your updated pricing will be copied and pasted to create the 2020-2021 Master Pricing list. It is requested that all updated pricing be received no later than May 12, 2020.

If the terms of this renewal letter are acceptable to your company, please sign below and mail, fax (208.327.7320) or e-mail (purchasing@adm.idaho.gov) to the Division of Purchasing. If you need to update the contact information for your contract, please do so on the following page. Please update your IPRO profile as well, if necessary, in order to continue to receive e-mail notifications through the IPRO System.

Thank you for your consideration in this matter.

Sincerely,

**Jason R.
Urquhart**

Jason Urquhart
Idaho Division of Purchasing

Digitally signed by
Jason R. Urquhart
Date: 2020.04.13
07:08:22 -06'00'

Contractor agrees to the terms detailed above:

COMPANY:

The Maxis Group, Inc.

BY:

(Signature)

Julia Wesley
(Printed Name)

DATE:

04/13/2020

April 13, 2020

Page 2

UPDATED CONTACT INFORMATION for SBPO15201073:

Contact Name	
Title	
Address	
Phone	
Fax	
E-mail	

IDAHO

State of Idaho

CHANGE ORDER - 03

PLEASE DO NOT DUPLICATE THIS ORDER.

Change Order Summary

Purchase Order Number: SBPO15201073
Account Number: AC-1
Revision Number: 03
Change Order Date: June 21, 2019
Service Start Date: July 1, 2019
Service End Date: June 30, 2020
Payment Method: Invoice
Payment Terms: Vendor Specified
Currency: USD
FOB Instruction: Destination
Attachment(s): [ChangeLog.htm](#) :Purchase Order Change

Supplier

Michael Connolly
 Maxis Group Inc.
 8225 E. Del Camino Drive
 Scottsdale, AZ 85258
 Phone: 623-640-8197-
 Fax: 480-393-7474
 Email: mconnolly@maxisgroup.net

Buyer Contact

Jory Lindstrom
 Tel: 208-332-1609
 gregory.lindstrom@adm.idaho.gov

Contract Number:

Bill To Address

DOP - Prog Mgr
 Dept of Administration
 Division of Purchasing
 304 N 8th Street Rm 403
 PO Box 83720
 Boise, Idaho 83720
Phone: 208-332-1600
Fax: 208-327-7320
Email: purchasing@adm.idaho.gov
Mail Stop: DOP Program Manager

Ship To Address

DOP - Prog Mgr
 Dept of Administration
 Division of Purchasing
 304 N 8th Street Rm 403
 PO Box 83720
 Boise, Idaho 83720
Phone: 208-332-1600
Fax: 208-327-7320
Email: purchasing@adm.idaho.gov
Mail Stop: DOP Program Manager

Instructions

STATE OF IDAHO DIVISION OF PURCHASING CONTRACT RENEWAL.

Effective Date: JULY 1, 2019.

Contract Change Order Number SBPO15201073-03.

STATEWIDE IT CONTRACTED SERVICES.

THIS CONTRACT RENEWAL between MAXIS GROUP, INC. as "Contractor", and the STATE OF IDAHO as "State", including any files attached, CONSTITUTES THE STATE OF IDAHO ACCEPTANCE OF YOUR SIGNED BID, WHICH SUBMISSION IS INCORPORATED HEREIN BY REFERENCE AS THOUGH SET FORTH IN FULL, and Contractor renewal FULLY BURDENED MAXIMUM HOURLY SERVICE RATES. THIS CONTRACT RENEWAL is made part of that certain STATE OF IDAHO contract number SBPO15201073-02 dated JUNE 21, 2018.

This Statewide Blanket Purchase Order (SBPO) is for services as needed for the benefit of STATE OF IDAHO AGENCIES, INSTITUTIONS, AND DEPARTMENTS; AND, ELIGIBLE POLITICAL SUBDIVISIONS OR PUBLIC AGENCIES AS DEFINED BY IDAHO CODE § 67-2327, OR OTHER AUTHORIZED ENTITIES. The amount listed is an estimate and not guaranteed. The ordering agency will issue a PROJECT SERVICE ORDER (PSO) against this SBPO for services covered under the contract, and in accordance with the instructions listed for IT Contracted Services use on the State Division of Purchasing website. PSOs issued shall be subject to the terms of the contract.

IN THE EVENT OF ANY INCONSISTENCY, unless otherwise provided herein, such inconsistency shall be resolved by giving precedence in the following order:

1. This Contract Purchase Order document.
2. The State of Idaho's original solicitation document.
3. The Contractor's signed bid, quotation or offer.

CONTRACTOR'S PRIMARY CONTACT

- Julia Wesley
- Partner
- Maxis Group, Inc.
- 8167 E. Del Camino Drive
- Scottsdale, AZ 85258
- 602-430-4550 (Office)
- 480.998.8105 (fax)
- jwesley@maxisgroup.net

STATE DIVISION OF PURCHASING CONTRACT MANAGEMENT & ADMINISTRATION

- Jory Lindström, CPPO, CPPB
- State IT Purchasing Officer
- 304 N 8th Street, Rm 403
- P.O. Box 83720
- Boise, ID 83720-0075
- 208-332-1609
- gregory.lindstrom@adm.idaho.gov

Items



Supplier Part Number	Quantity	Back Order	Unit	Unit Price	Total
	1.00	0	ANN	700,000.00	\$700,000.00

Item Description

#1

FY2020 Renewal, Renewal for Statewide Information Technology Contracted Services for Service Category 1, and Tech Writer.

- ESTIMATED CONTRACT VALUE TO DATE: \$2,531,782.00
- ESTIMATED VALUE OF THIS AMENDMENT: \$0,700,000.00
- ESTIMATED CONTRACT VALUE: \$3,231,782.00

Delivery Date:

July 01, 2019

Shipping Method:

Delivery

Shipping Instructions:

Ship FOB:

Destination

Attachment(s)

Special Instructions:

Sub-Total (USD)	\$700,000.00
Estimated Tax (USD)	\$0.00
TOTAL: (USD)	\$700,000.00

Note: If there is a  next to an item's unit price, that indicates that the price has been discounted.

Signature :

Signed By : Jory Lindstrom, CPPO, CPPB

IDAHO

State of Idaho

CHANGE ORDER - 02
PLEASE DO NOT DUPLICATE THIS ORDER.

Change Order Summary		Supplier
Purchase Order Number:	SBPO15201073	Michael Connolly Maxis Group Inc. 8225 E. Del Camino Drive Scottsdale, AZ 85258 Phone: 623-640-8197- Fax: 480-393-7474 Email: mconnolly@maxisgroup.net
Account Number:	AC-1	
Revision Number:	02	
Change Order Date:	June 21, 2018	
Service Start Date:	July 1, 2018	
Service End Date:	June 30, 2019	Buyer Contact Gregory Lindstrom Tel:208-332-1609 gregory.lindstrom@adm.idaho.gov
Payment Method:	Invoice	
Payment Terms:	Vendor Specified	
Currency	USD	
FOB Instruction:	Destination	
Attachment(s):	ChangeLog.htm :Purchase Order Change	

Contract Number:

Bill To Address	Ship To Address
DOP - Prog Mgr Dept of Administration Division of Purchasing 304 N 8th Street Rm 403 PO Box 83720 Boise, Idaho 83720 Phone: 208-332-1600 Fax: 208-327-7320 Email: purchasing@adm.idaho.gov Mail Stop: DOP Program Manager	DOP - Prog Mgr Dept of Administration Division of Purchasing 304 N 8th Street Rm 403 PO Box 83720 Boise, Idaho 83720 Phone: 208-332-1600 Fax: 208-327-7320 Email: purchasing@adm.idaho.gov Mail Stop: DOP Program Manager

Instructions

STATE OF IDAHO DIVISION OF PURCHASING CONTRACT RENEWAL.

Effective Date: JULY 1, 2018.

Contract Change Order Number SBPO15201073-02.

STATEWIDE IT CONTRACTED SERVICES.

THIS CONTRACT RENEWAL between MAXIS GROUP, INC. as "Contractor", and the STATE OF IDAHO as "State", including any files attached, CONSTITUTES THE STATE OF IDAHO ACCEPTANCE OF YOUR SIGNED BID, WHICH SUBMISSION IS INCORPORATED HEREIN BY REFERENCE AS THOUGH SET FORTH IN FULL, and Contractor renewal FULLY BURDENED MAXIMUM HOURLY SERVICE RATES. THIS CONTRACT RENEWAL is made part of that certain STATE OF IDAHO contract number SBPO15201073-01 dated AUGUST 17, 2015.

This Statewide Blanket Purchase Order (SBPO) is for services as needed for the benefit of STATE OF IDAHO AGENCIES, INSTITUTIONS, AND DEPARTMENTS; AND, ELIGIBLE POLITICAL SUBDIVISIONS OR PUBLIC AGENCIES AS DEFINED BY IDAHO CODE § 67-2327, OR OTHER AUTHORIZED ENTITIES. The amount listed is an estimate and not guaranteed. The ordering agency will issue a PROJECT SERVICE ORDER (PSO) against this SBPO for services covered under the contract, and in accordance with the instructions listed for IT Contracted Services use on the State Division of Purchasing website. PSOs issued shall be subject to the terms of the contract.

IN THE EVENT OF ANY INCONSISTENCY, unless otherwise provided herein, such inconsistency shall be resolved by giving precedence in the following order:

1. This Contract Purchase Order document.
2. The State of Idaho's original solicitation document.
3. The Contractor's signed bid, quotation or offer.

CONTRACTOR'S PRIMARY CONTACT


- Julia Wesley
- Partner



- Maxis Group, Inc.
- 8167 E. Del Camino Drive
- Scottsdale, AZ 85258
- 602-430-4550 (Office)
- 480.998.8105 (fax)
- jwesley@maxisgroup.net

STATE DIVISION OF PURCHASING CONTRACT MANAGEMENT & ADMINISTRATION

- Gregory Lindström, CPPO, CPPB
- State IT Purchasing Officer
- 304 N 8th Street, Rm 403
- P.O. Box 83720
- Boise, ID 83720-0075
- 208-332-1609
- gregory.lindstrom@adm.idaho.gov

Supplier Part Number	Quantity	Items		Unit	Unit Price	Total
		Back Order				
	1.00	0		ANN	700,000.00	\$700,000.00
Item Description	#1					
		One-Year Contract Renewal for Statewide Information Technology Contracted Services for Service Category 1, and Tech Writer.				
		<ul style="list-style-type: none">• ESTIMATED CONTRACT VALUE TO DATE: \$1,831,782.00• ESTIMATED VALUE OF THIS AMENDMENT: \$ 700,000.00• ESTIMATED CONTRACT VALUE: \$2,531,782.00				
						
Delivery Date:	August 15, 2015					
Shipping Method:	Delivery					
Shipping Instructions:						
Ship FOB:	Destination					
Attachment(s)						
Special Instructions:						

Sub-Total (USD)	\$700,000.00
Estimated Tax (USD)	\$0.00
TOTAL: (USD)	\$700,000.00

Note: If there is a  next to an item's unit price, that indicates that the price has been discounted.

Signature : 

Signed By : G. Lindström, CPPO



State of Idaho

CHANGE ORDER - 01**PLEASE DO NOT DUPLICATE THIS ORDER.****Change Order Summary**

Purchase Order Number: SBPO15201073

Account Number: AC-1

Revision Number: 01

Change Order Date: August 17, 2015

Service Start Date: July 1, 2015

Service End Date: June 30, 2018

Payment Method: Invoice

Payment Terms: Vendor Specified

Currency: USD

FOB Instruction: Destination

Attachment(s): [ChangeLog.htm](#) :Purchase Order Change

Supplier

Michael Connolly
Maxis Group Inc.
8167 E. Del Camino Drive
Scottsdale, AZ 85258
Phone: 623-640-8197
Fax: 480-393-7474
Email: mconnolly@maxisgroup.net

Buyer Contact

Gregory Lindstrom
Tel:208-332-1609
gregory.lindstrom@adm.idaho.gov

Contract Number:**Bill To Address**

DOP - Prog Mgr
Dept of Administration
Division of Purchasing
650 West State St Rm B-15
PO Box 83720
Boise, Idaho 83720
Phone: 208-332-1600
Fax: 208-327-7320
Email: purchasing@adm.idaho.gov
Mail Stop: DOP Program Manager

Ship To Address

DOP - Prog Mgr
Dept of Administration
Division of Purchasing
650 West State St Rm B-15
PO Box 83720
Boise, Idaho 83720
Phone: 208-332-1600
Fax: 208-327-7320
Email: purchasing@adm.idaho.gov
Mail Stop: DOP Program Manager

Instructions

SBPO15201075-01 Contract for STATEWIDE IT CONTRACTED SERVICES, as needed for the benefit of STATE OF IDAHO AGENCIES, INSTITUTIONS, AND DEPARTMENTS; AND, ELIGIBLE POLITICAL SUBDIVISIONS OR PUBLIC AGENCIES AS DEFINED BY IDAHO CODE § 67-2327, OR OTHER AUTHORIZED ENTITIES. This contract is a STATEWIDE BLANKET PURCHASE ORDER (SBPO), and the amount listed is an estimate and not guaranteed. Additionally, no orders are guaranteed for this SBPO. Entities requiring IT services will issue a Project Service Order (PSO) to all Contractors contracted to provide a required IT service, and fairly evaluate all responses. The order entity will then award the PSO to the lowest, responsible responder meeting the requirements of the PSO.

IN THE EVENT OF ANY INCONSISTENCY, unless otherwise provided herein, such inconsistency shall be resolved by giving precedence in the following order:

1. This Contract Purchase Order document.
2. The State of Idaho's original solicitation document.

8/17/2015 3:23 PM

3. The Contractor's signed bid, quotation or offer.

STATE DIVISION OF PURCHASING CONTRACT MANAGEMENT & ADMINISTRATION

Gregory Lindström, CPPO, CPPB

State IT Purchasing Officer

650 W. State St - Rm B15

Boise, ID 83720-0075

208-332-1609

gregory.lindstrom@adm.idaho.gov

Supplier Part Number	Items		Unit	Unit Price	Total
	Quantity	Back Order			
	3	0	ANN	\$750,000.00	\$2,250,000.00
Item Description	#1				
	SBPO15201075-01. Contract is amended to strike from the Contract, § 5 ADMINISTRATION FEE of the State of Idaho Standard Terms and Conditions per the attached signed Amendment 01 between the parties.				
	ESTIMATED CONTRACT VALUE TO DATE			\$2,250,000.00	
	ESTIMATED VALUE OF THIS AMENDMENT			\$0	
	ESTIMATED CONTRACT VALUE			\$2,250,000.00	
	Statewide Information Technology Contracted Services for the following IT Service Categories.				
	IT Service Category 1				
	Technical Writer				
	P				
Delivery Date:	August 15, 2015				
Shipping Method:	Delivery				
Shipping Instructions:					
Ship FOB:	Destination				
Attachment(s)					
Special Instructions:					
Sub-Total (USD)					\$2,250,000.00
Estimated Tax (USD)					\$0.00
TOTAL: (USD)					\$2,250,000.00

Note: If there is a ↓ next to an item's unit price, that indicates that the price has been discounted.

Signature :

Signed By : Gregory Lindström

**First Amendment to
Statewide Information Technology Contracted Services
SBPO15201073**

Parties: The State of Idaho Division of Purchasing	"DoP"
and	
Maxis Group, Inc.	"Contractor"

Recitals

- A. DoP issued an Invitation to Bid for Information Technology Contracted Services as ITB15000297 ("ITB"), effective December 02, 2014.
- B. DoP selected through an evaluated process and awarded an Agreement to Maxis Group, Inc., under the above ITB which resulted in SBPO15201073 ("Agreement" or "Contract").
- C. The parties desire to amend SBPO15201073 as set forth in this First Amendment.

Agreement

Based on the above recitals, and good and valuable consideration, the receipt of which is hereby acknowledged, the Agreement is amended as follows.

1. Agreement Remains in Effect Except as Modified Herein

The Agreement remains in full force and effect in accordance with its terms set forth except as specifically modified in this First Amendment. All of the terms herein will have the same meaning as contained in the Agreement, except as specifically defined otherwise in this First Amendment.

2. Administrative Fee

§ 5. ADMINISTRATIVE FEE of the State of Idaho Standard Contract Terms and Conditions, requires State Contractors to collect from using State Agencies, a 1.25% Administrative Fee on the cost for services rendered.

The following clause is hereby added to the Agreement, Appendix A, SPECIAL TERMS AND CONDITIONS.

32. ADMINISTRATIVE FEE

§ 5 ADMINISTRATIVE FEE of the State of Idaho Standard General Terms and Conditions is stricken as a requirement of the Contract. The Administrative Fee requirement shall not apply to the Contract or any Project Service Order under the contract.

- signature page follows -

**First Amendment to
Statewide Information Technology Contracted Services
SBPO15201073**

NOW THEREFORE, the Parties have entered into this First Amendment as of the date signed by the State of Idaho, Department of Administration; Division of Purchasing.

Maxis Group, Inc.

**State of Idaho Department of Administration
State Division of Purchasing**


(signature)


Gregory Lindstrom, Purchasing Officer
650 W. State - B15 (physical location zip code 83702)
Boise, ID 83720-0075

Julia Winkley
(printed name)

President
(title)

8/11/2015
Date

8/13/15
Date



State of Idaho

State Wide Blanket Purchase Order**Purchase Order Summary**

Purchase Order Number: SBPO15201073
Account Number: AC-1
Purchase Order Date: June 12, 2015
Service Start Date: July 1, 2015
Service End Date: June 30, 2018
Payment Method: Invoice
Payment Terms: Vendor Specified
Currency: USD
FOB Instruction: Destination
Attachment(s):

Supplier

Michael Connolly
Maxis Group Inc.
8167 E. Del Camino Drive
Scottsdale, AZ 85258
Phone: 623-640-8197

Fax: 480-393-7474**Email:** mconnolly@maxisgroup.net**Buyer Contact**

Gregory Lindstrom
Tel: 208-332-1609
gregory.lindstrom@adm.idaho.gov

Contract Number:**Bill To Address**

DOP - Prog Mgr
Dept of Administration
Division of Purchasing
650 West State St Rm B-15
PO Box 83720
Boise, Idaho 83720
Phone: 208-332-1600
Fax: 208-327-7320
Email: purchasing@adm.idaho.gov
Mail Stop: DOP Program Manager

Ship To Address

DOP - Prog Mgr
Dept of Administration
Division of Purchasing
650 West State St Rm B-15
PO Box 83720
Boise, Idaho 83720
Phone: 208-332-1600
Fax: 208-327-7320
Email: purchasing@adm.idaho.gov
Mail Stop: DOP Program Manager

Instructions

Contract for STATEWIDE IT CONTRACTED SERVICES, as needed for the benefit of STATE OF IDAHO AGENCIES, INSTITUTIONS, AND DEPARTMENTS; AND, ELIGIBLE POLITICAL SUBDIVISIONS OR PUBLIC AGENCIES AS DEFINED BY IDAHO CODE § 67-2327, OR OTHER AUTHORIZED ENTITIES. This contract is a STATEWIDE BLANKET PURCHASE ORDER (SBPO), and the amount listed is an estimate and not guaranteed. Additionally, no orders are guaranteed for this SBPO. Entities requiring IT services will issue a Project Service Order (PSO) to all Contractors contracted to provide a required IT service, and fairly evaluate all responses. The order entity will then award the PSO to the lowest, responsible responder meeting the requirements of the PSO.

IN THE EVENT OF ANY INCONSISTENCY, unless otherwise provided herein, such inconsistency shall be resolved by giving precedence in the following order:

1. This Contract Purchase Order document.
2. The State of Idaho's original solicitation document.
3. The Contractor's signed bid, quotation or offer.

STATE DIVISION OF PURCHASING CONTRACT MANAGEMENT & ADMINISTRATION

Gregory Lindström, CPPO, CPPB

State IT Purchasing Officer

650 W. State St - Rm B15

Boise, ID 83720-0075

208-332-1609

gregory.lindstrom@adm.idaho.gov

Items					
Supplier Part Number	Quantity	Back Order	Unit	Unit Price	Total

	3	0	ANN	\$750,000.00	\$2,250,000.00
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Item Description

#1

Statewide Information Technology Contracted Services for the following IT Service Categories.

IT Service Category 1

Technical Writer

**Delivery Date:**

July 1, 2015

Shipping Method:

Delivery

Shipping Instructions:**Ship FOB:**

Destination

Attachment(s)**Special Instructions:**

Sub-Total (USD)	\$2,250,000.00
Estimated Tax (USD)	\$0.00
TOTAL: (USD)	\$2,250,000.00

Note: If there is a  next to an item's unit price, that indicates that the price has been discounted.**Signature :****Signed By :** Gregory Lindström