



Idaho Division of Purchasing

Participating Addendum

Purchase Order Name: Facilities MRO
Contract Number: PADD20210687
Contract Value: \$ 3,000,000.00 USD
Purchase Order Date: 1/21/2021
Submitted By: Arianne Quignon
Contract Term: 1/22/2021 – 6/30/2023

Supplier

W.W. GRAINGER, INC
2620 Quitman Street
[[Street Line 2 (* W.W. GRAINGER, INC)]]
Denver
CO, 95054
Phone: +1 303-921-5853
Fax: +1 000-000-0000
Email: cari.lautenschlaeger@grainger.com

Shipping Details

Ship FOB: Destination, Prepaid
Shipping Instructions: Ship to Ordering Agency

Bill To Address

DOP - Various State Agencies
State of Idaho
Various Locations See
Below for Details on
Specific Locations
Various, Idaho 83702
Phone: 208-327-7465
Fax: 208-327-7320
Email: purchasing@adm.idaho.gov
Mail Stop: DOP - Various Locations

Ship To Address

Ship to Ordering Agency
Phone: 208-327-7465
Fax: 208-327-7320
Email: purchasing@adm.idaho.gov
Mail Stop: DOP - Various Locations

Payment Details

Payment Terms: Net 30

Participating Addendum

NOTICE OF STATEWIDE CONTRACT (PADD) AWARD

This Contract is for Facilities MRO, awarded pursuant to State of Oregon Master Agreement [[Parent Contract]], issued as a cooperative contract in conjunction with NASPO ValuePoint. This Contract is issued on behalf of State of Idaho Agencies, institutions, departments, and eligible public agencies as defined by Idaho Code Section 67-2327 and shall be for the period noted above. It may be amended, renewed, or extended upon mutual, written agreement of the parties, as detailed in the RFP.

Contract Type: Open

Public Agency Clause: Yes

Contractor Contact: NoneCari Lautenschlaeger

Phone: +1 303-921-5853

E-mail: cari.lautenschlaeger@grainger.com

This Contract is to be drawn upon as requested by the Ordering Agency for the period noted above. THIS NOTICE OF AWARD IS NOT AN ORDER TO SHIP. Purchase orders against this PADD will be furnished by the Ordering Agency on whose behalf this Contract is made. Contractor must ship and bill directly to the Ordering Agency. DO NOT INVOICE DOP unless DOP is the Ordering Agency. Notating the Contract Award Number on any invoices/statement will facilitate the efficient processing of payment.

QUANTITIES: DOP can only give approximations of quantities; no maximum or minimum quantities can be guaranteed.

This PADD, including any attached files, constitutes the State of Idaho's acceptance of your signed Proposal (including any electronic submission), which is incorporated herein by reference. In the event of any inconsistency, precedence shall be given in the following order:

1. This PADD
2. State of Oregon's original sourcing event, DASPS-2183-17
3. The Contractor's signed Proposal

Special Instructions:

Internal Comments:

Total USD \$3,000,000.00

Signed By: Arianne Quignon

Signature:

Arianne Quignon

**MASTER AGREEMENT # 8499
FORM PARTICIPATING ADDENDUM**

**NASPO ValuePoint
PARTICIPATING ADDENDUM**



**Facilities Maintenance and Repair & Operations (MRO)
and Industrial Supplies
Lead by the State of Oregon**

Master Agreement #: **8496**
Contractor: **W.W. Grainger, Inc. (Contractor)**
Participating Entity: **State of Idaho**

The following Product Categories and products contained therein are included in this Addendum may be purchased by the State:

- *Mandatory Use Product Categories*
 - *Fasteners*
 - *Plumbing*
 - *Lamps, Lighting and Ballasts*
 - *HVAC*
 - *Electrical (Regional Award- Region B and C – See attached map)*
 - *Safety**
 - *Power Tools*
 - *Hand Tools*
- *Optional Use Product Categories*
 - *Material Handling*
 - *Power Sources*
 - *Outdoor Garden*
 - *Security*
 - *Electrical (Regional Award – Region A – See attached map)*

Products that fall outside the NASPO ValuePoint market basket as well as Mandatory and Optional Use Categories defined above may be purchased by the State provided the product is not available to purchase via another State contract.

*Safety Product Category. NASPO ValuePoint Master Agreement #8496 for Facilities Maintenance and Repair & Operations (MRO) and Industrial Supplies excludes public safety equipment in Exhibit B Section 1 Products. Public Safety Equipment is defined as product available through an established NASPO ValuePoint Master Agreement including Body Armor Products, Public Safety Communications Equipment Phase 1, Public Safety Communications Equipment Phase 2, and Public Safety Video Systems. All other Safety, Emergency Preparedness, Disaster Recovery, EMS, Law Enforcement, Corrections, Fire Service, Footwear and Uniforms not sold via an established NASPO ValuePoint Public Safety contract or established State of Idaho contract are available for purchase under this Agreement as optional products

for purchase. Public Agencies must purchase in compliance with Idaho Code Section 67-92, commonly known as the Procurement Act.

The following Goods are not included in this Addendum:

- Janitorial Equip and Supplies
- Sanitation Cleaning
- Paint

Master Agreement Terms and Conditions:

1. Scope: This addendum covers the **Facilities Maintenance, Repair & Operations and Industrial Supplies** led by the State of Oregon for use by state agencies and other entities located in the Participating State authorized by that State's statutes to utilize State contracts with the prior approval of the State's Chief Procurement Official.
2. Participation: This NASPO ValuePoint Master Agreement may be used by all state agencies, institutions of higher institution, political subdivisions and other entities authorized to use statewide contracts in the State of Idaho. Issues of interpretation and eligibility for participation are solely within the authority of the State Chief Procurement Official.
3. Primary Contacts: The primary contact individuals for this Participating Addendum are as follows (or their named successors):

Contractor

Name: Cari Lautenschlaeger
Address: 95 S. Tejon Street, Denver, CO 80223
Telephone: (303) 921-5853
Fax: N/A
Email: cari.lautenschlaeger@grainger.com

Participating Entity

Name: Arianne Quignon
Address: 650 W. State Street, Room 100
Telephone: 208.332.1604
Fax: 208.327.7320
Email: Arianne.Quignon@adm.idaho.gov

4. Participating Entity Modifications or Additions to the Master Agreement

These modifications or additions apply only to actions and relationships within the Participating Entity. Participating Entity must check one of the boxes below.

☐ No changes to the terms and conditions of the Master Agreement are required.

☒ The following changes are modifying or supplementing the Master Agreement terms and conditions.

- 4.1 NOTWITHSTANDING ANY PROVISIONS IN THE MASTER AGREEMENT TO THE CONTRARY, THE FOLLOWING SHALL APPLY TO THIS PARTICIPATING ADDENDUM ("PADD"):

- 4.1.1 **Assignment:** In accordance with Idaho Code 67-5726(1), no contract or order or any interest therein (i.e. this PADD or individual orders placed against this PADD) shall be transferred by the Contractor to whom such contract or order is given to any other party, without the approval in writing of the Administrator of the Division of Purchasing. Transfer of a contract without approval shall cause the annulment of the contract so transferred, at the option of the Participating State. All rights of action, however, for any breach of this PADD by the contracting parties are reserved to the Participating State.
- 4.1.2 **Amendments:** Amendments to the Master Agreement (including, but not limited to extensions, renewals, and modifications to the terms, conditions and pricing) will automatically be incorporated in this PADD unless the Participating State elects not to incorporate an amendment by providing written notification to Contractor; which notice must be provided within ten (10) working days of the date of the amendment to the Master Agreement, in order to be effective. Failure to provide notice in accordance with this Section 4.2 will result in the Master Agreement amendment automatically being incorporated in this PADD.
- 4.1.3 **Governing Law:** Notwithstanding any provision to the contrary, the state of Idaho's PADD and all orders issued under the PADD by Ordering Entities within the state of Idaho, shall be construed in accordance with and governed by the laws of the state of Idaho. Any action to enforce the provisions of this PADD shall be brought in state district court in Ada County, Boise, Idaho. In the event any term of this PADD is held to be invalid or unenforceable by a court, the remaining terms of this PADD will remain in full force and effect. Except to the extent the provisions of the PADD are clearly inconsistent therewith, the PADD shall also be governed by the applicable provisions of the Idaho Uniform Commercial Code (IUCC).
- 4.1.4 **Administrative Fee and Quarterly Usage Report:** The prices to be paid by the Ordering Entities shall be inclusive of a one and one quarter percent (1.25%) Administrative Fee (the Participating State understands and agrees that Contractor will raise the negotiated Price Agreement prices by this amount). This additional percentage represents the Ordering Entity's contract usage administrative fee. On a quarterly basis, Contractor will remit to **State of Idaho, Attn: Division of Purchasing, PO Box 83720, Boise, Idaho 83720-0075** an amount equal to one and one quarter percent (1.25%) of Contractor's net ~~(sales minus credits)~~ quarterly Contract sales, less freight, tax, returned Products and credits.

For Example: If the total of your net sales to Ordering Entities for one quarter = \$10,000, you would remit $\$10,000 \times 0.0125 = \text{\$125}$ to the Division of Purchasing for that quarter, along with the required quarterly usage report.

Contractor will furnish detailed usage reports as designated by the Participating State. In ADDITION to any required detailed usage reports, Contractor must also submit a summary quarterly report of purchases made from the Contract utilizing the **PADD SUMMARY USAGE REPORT FORM** available for download at <https://purchasing.idaho.gov/information-for-vendors/>. A Summary Usage Report Form must be submitted for each quarter (enter "0" if no purchases were made during a quarter), and must include a breakdown of purchases by Entity Type (i.e. State Agency, Higher Education, K-12, City, County and 'other'), as provided on the Form.

Reporting Time Line (Fiscal Year Quarters):

Fee and Report Due:

1st Quarter July 1 - Sept 30

October 31st

2nd Quarter Oct 1 - Dec 31

January 31st

3rd Quarter Jan 1 - Mar 31

April 30th

4th Quarter Apr 1 - Jun 30

July 31st

E-mail your completed Quarterly Summary Usage Reports to purchasing@adm.idaho.gov.

Mail your check, in the amount of the Quarterly Administrative Fee, to: **State of Idaho, Attn: Division of Purchasing, PO Box 83720, Boise, Idaho 83720-0075.**

4.1.5 Termination for Convenience: The State may terminate this PADD for its convenience, in whole or in part, with or without cause, upon thirty (30) calendar days written notice to the Contractor specifying the date of termination if the State determines it is in the State's best interest. In the event of termination of the PADD, all underlying leases, rentals, maintenance and license/subscription agreements to this Addendum, including applicable terms and conditions, will remain in full force and effect throughout the duration of the lease, rental, maintenance, or license/subscription agreement, in accordance with the terms of the applicable agreement.

4.1.6 Termination for Default: The State may terminate the Participating Addendum (but not the underlying leases or orders issued pursuant to the Contract) when the Contractor has been provided written notice of default or non-compliance and has failed to cure the default or noncompliance within a reasonable time, not to exceed thirty (30) calendar days, unless such longer period of time is mutually agreed upon in writing. If the Contract is terminated for default or noncompliance, the Contractor will be responsible for any costs resulting from the State's award of a new contract and any damages incurred by the State. The State, upon termination for default or non-compliance, reserves the right to take any legal action it may deem necessary including, without limitation, offset of damages against payment due. A Purchasing Entity may terminate a lease or an order when the Contractor has been provided written notice of default or non-compliance and fails to cure such breach or non-compliance within thirty (30) days of receiving written notice of said breach or non-compliance.

4.1.7 Public Records and Trade Secret: Title 74, Chapter 1, Idaho Code (the Public Records Act) provides for the examination of public records, including records related to procurements and contracts. Section 74-107 details an exemption to examination of records deemed "trade secrets." Generally, this exemption describes trade secrets to "include a formula, pattern, compilation, program, computer program, device, method, technique or process that derives economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by other persons and is subject to the efforts that are reasonable under the circumstances to maintain its secrecy."

Upon request, the Contractor must provide an electronic copy of any documents related to this PADD, with any information it has determined to meet the Idaho Code definition of trade secret redacted within three (3) business days. The Contractor must redact only that information which meets the definition of "trade secret;" entire documents identified as "confidential" will not be accepted. The Contractor must also provide a separate document

entitled "List of Redacted Trade Secret Information" which provides a succinct list of all trade secret information noted in your Document; listed in the order it appears in your submittal documents, identified by Page #, Section #/Paragraph #, Title of Section/Paragraph, specific portions of text/illustrations; or in a manner otherwise sufficient to allow the State's procurement personnel to determine the precise text/material subject to the notation. Additionally, this list must identify with each notation the specific basis for your position that the material be treated as exempt from disclosure and how the exempting the material complies with the Public Records Law.

In the event the State receives a request pursuant to the Public Records Act, which includes information deemed "trade secret" by the Contractor, the Contractor must agree to defend and indemnify the State against any claim brought challenging the denial of the request under the trade secret exemption. Failure of the Contractor to provide an electronic copy of the redacted documents, or to defend and indemnify the State, will result in the State releasing the full (unredacted) document in response to the request.

4.1.8 **Single Product Limit:** Products with a single unit cost in excess of \$5,000.00, after discount, are excluded from the resulting contract(s). When analyzing the cost of a product, the State will include the cost of any components or accessories that would reasonably be considered part of a single unit. Provided Contractor is made aware of the State's Single Product Limit specific to product being purchased at the time of order, Contractor shall not separate or itemize quotes unnecessarily in order to avoid the single product limit.

5. Lease Agreements: Leases Agreements are not applicable to this Participating Addendum.
6. Subcontractors: All contactors, dealers, and resellers authorized in the State of Idaho, as shown on the dedicated Contractor (cooperative contract) website, are approved to provide sales and service support to participants in the NASPO ValuePoint Master Agreement. The contractor's dealer participation will be in accordance with the terms and conditions set forth in the aforementioned Master Agreement.
7. Orders: Any order placed by a Participating Entity or Purchasing Entity for a product and/or service available from this Master Agreement shall be deemed to be a sale under (and governed by the prices and other terms and conditions) of the Master Agreement unless the parties to the order agree in writing that another contract or agreement applies to such order.

IN WITNESS WHEREOF, the parties have executed this Addendum as of the date of execution by both parties below.

Participating Entity: State of Idaho	Contractor: W.W. Grainger, Inc.
Signature: 	Signature: 
Name: Arianne Quignon	Name: Cari Lautenschlaeger
Title: Purchasing Officer	Title: Government Sales Manager
Date: 1/21/2021	Date: January 20, 2021

For questions on executing a participating addendum, please contact:

NASPO ValuePoint

Cooperative Contracting Coordinator:
Telephone:
Email:

Ted Fosket
(360) 339-7998
tfosket@naspovaluepoint.org

***[Please email fully executed PDF copy of this document to
PA@naspovaluepoint.org
to support documentation of participation and posting in
appropriate data bases.]***

