



State of Idaho Contract Number PADD20268751 Amendment Number 1

Parties

Agency	Contractor
Department of Administration 650 W. State St. Boise, ID 83702	Insight Global, LLC 1224 Hammond Drive, Suite 1500, Atlanta, GA 30346

Contract Summary

Contract Name: PADD20268751 Contract Description: Staffing solutions and professional services Original Effective Date: 12/23/2025 Current Expiration Date: 10/24/2028	Current Contract Value: \$5,100,000.00 Contract Usage Type: OPEN
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Agency Contacts

Contact Name	Contact Type	Contact Email
DOP Contract Administration	Contract Administrator	contractadmin@adm.idaho.gov

Contractor Contacts

Contact Name	Contact Phone	Contact Email
Kristen Szwech	334-389-7819	kristen.szwech@insightglobal.com
Josh Henggeler	208.919.2054	josh.henggeler@insightglobal.com

Recitals

- The Parties entered into a Contract (PADD20268751) for Staffing solutions and professional services for State of Idaho, effective December 23 2025.
- With this Amendment No.1, the Parties desire to update language in Section 1, Scope, add Section 12 — Additional Security, Data Protection, and Operational Requirements and incorporate certifications required by Idaho Code, as further detailed below

Agreement

Based on the above recitals, and good and valuable consideration, the receipt of which is hereby acknowledged, the Contract is amended as follows:

- Section 1 – Scope is hereby deleted in its entirety and replaced with the following: Section 1 – Scope: This PA includes the entire scope of the products and services available through the Master Agreement referenced above.
- Section 12 – Additional Security, Data Protection, and Operational Requirements is hereby added to the Contract as follows:
 - 12.1 Background Checks** All support personnel must successfully pass agency-mandated background screening prior to being granted access to any State information systems or data.

- 3.2 **12.2 Access Control** Access to digital and physical media must be restricted to authorized individuals in accordance with ITS security policy. State data may not be accessed from any location outside the legal jurisdiction of the United States, including locations outside U.S. states, territories, embassies, or military installations.
- 3.3 **12.3 Data Storage Requirements** All services used for State data must physically reside within, and store all data inside, the legal jurisdictional boundaries of the United States. Data residency outside U.S. jurisdiction is strictly prohibited.
- 3.4 **12.4 Authorized Systems Usage** All IT support functions must be performed exclusively on systems approved and authorized by ITS. Contractors may not process or store State data on unapproved devices, systems, or media. Contractors may not use applications that have not been approved by the State for conducting State business. Contractors must complete all State-mandated cybersecurity training when assigned. Contractors providing IT services must comply with all State and ITS security policies and procedures. If the Contractor provides services to agencies subject to federal cybersecurity or compliance requirements, the Contractor shall implement and maintain all applicable federal security controls, standards, and regulatory obligations as required for performance under this Contract.
- 3.5 **12.5 Subcontracting Requirements** Contractors must notify the agency before subcontracting any portion of their services. Any approved subcontractor is subject to all applicable terms, conditions, obligations, and responsibilities of this Contract. The Contractor must flow down these requirements to any subcontractor, and the subcontractor is bound to the Contractor under the same terms by which the Contractor is bound to the agency.


4. The following certifications are added to the Contract:

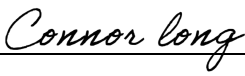
4.1 ADA accessibility language The Contractor shall ensure all digital products, services, and content provided under this Agreement comply with the Americans with Disabilities Act (ADA), Section 508 (as applicable), and WCAG 2.1 Level AA. Specific requirements are outlined in [Web Content Accessibility Guidelines \(WCAG\) 2.1 AA](#) This requirement applies to all websites, applications, software, documents, multimedia, and any digital tools or services provided or procured for the State of Idaho. Failure to meet WCAG 2.1 Level AA may result in any remedies available under Idaho procurement law, including but not limited to: Requiring the Contractor to cure deficiencies State performed testing or remediation at no cost to the State Withholding payment Termination of the Contract.

- 5. Except as expressly modified in this Amendment, all other terms and conditions of the Contract remain in full force and effect.
- 6. This Amendment is effective upon the date of the last signature below. In no event will this Amendment be effective until executed by the Department of Administration.

Insight Global, LLC

Department of Administration

Signature: 
 Name: Josie Buzzell
 Title: Account Manager
 Date: 4/24/26

Signature: 
 Name: Connor Long
 Title: Contract Administration
 Date: 4/27/2026