



**State of Idaho Contract Number PADD20269212
Amendment Number 2**

Parties

Agency	Contractor
Department of Administration 650 W. State St. Boise, ID 83702	Norix Group, INC One Innovation Drive West Chicago, IL 60185

Contract Summary

Contract Name: Furniture Products & Solutions Contract Description: Furniture Products & Solutions Original Effective Date: 3/17/2026 Current Expiration Date: 9/30/2030	Current Contract Value: \$200,000.00 Contract Usage Type: OPEN
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Agency Contacts

Contact Name	Contact Type	Contact Email
DOP Contract Administration	Contract Administrator	contractadmin@adm.idaho.gov

Contractor Contacts

Contact Name	Contact Phone	Contact Email
Brad Karl	800-234-4900	furniture@norix.com

Recitals

1. The Parties entered into a Contract (PADD20269212) for Furniture Products & Solutions for State of Idaho, effective March 17, 2026.
2. The Contract was amended on April 21, 2026, via Amendment No. 1, to update language in Section 2 – Participation.
3. With this Amendment No. 2, the Parties desire to update language in Section 1 – Scope and Section 2 – Participation, update Section 11.4 and add Section 6.11 – Idaho Administrative Fee and Quarterly Usage Report, as further detailed below.

Agreement

Based on the above recitals, and good and valuable consideration, the receipt of which is hereby acknowledged, the Contract is amended as follows:

1. Section 1 – Scope is hereby updated and replaced with the following: **Scope:** This PA includes the following scope of products and services available through the Master Agreement referenced above: Healthcare Furniture / Medical Furniture / Therapy Furniture. Any scope exclusions specified herein apply only to this PA and shall not amend or affect other participating addendums or the Master Agreement itself

2. Section 2 – Participation is hereby updated and replaced with the following Section 2 Participation: This PA covers participation of Participating Entity in the above-referenced Master Agreement between the Region 14 ESC – Texas and Norix Group, Inc for Furniture Products & Solutions. This PA may be used by all state agencies, institutions of higher education, cities, counties, districts, and other political subdivisions of the state, ~~and nonprofit organizations within the state if authorized herein and by law~~. Any scope exclusions specified herein apply only to this PA and shall not amend or affect other participating addendums or the Master Agreement itself

This PADD is an Open Contract pursuant to I.C. 67 9216 and IDAPA 38.05.01.042.06. All agencies seeking to procure this type of property are required to do so through the Open Contract(s).

3. Idaho Administrative Fee and Quarterly Usage Report is hereby added to the Contract as follows in new section 6.11 Idaho Administrative Fee and Quarterly Usage Report: This PA is subject to an Administrative Fee of one and one-quarter percent (1.25%), based on orders placed against the PA, as follows:

The prices to be paid by the Purchasing Entity must be inclusive of a one and one-quarter percent (1.25%) Administrative Fee. On a quarterly basis, Contractor must remit to **State of Idaho, Attn: Division of Purchasing, PO Box 83720, Boise, Idaho 83720-0075** an amount equal to one and one-quarter percent (1.25%) of Contractor’s net (sales minus credits) quarterly PA sales.

Contractor must furnish detailed usage reports as designated by the Participating Entity. The Contractor must also submit a summary quarterly report of purchases made from the PA to purchasing@adm.idaho.gov, utilizing the PADD Summary Usage Report Form available for download at <https://purchasing.idaho.gov/information-for-vendors/>.

For example: if the total of Contractor’s net sales to the Purchasing Entity for one quarter = \$10,000, Contractor would remit $\$10,000 \times 0.0125 = \125 to the Division of Purchasing for what that quarter, along with the required quarterly usage report.

Reporting Timeline (Fiscal Year Quarters):	Fee and Report Due:
1st Quarter:	July 1 – September 30 October 31st
2nd Quarter:	October 1 – December 31 January 31st
3rd Quarter:	January 1 – March 31 April 30th
4th Quarter:	April 1 – June 30 July 31st

Refund of Administrative Fee: In the event that this PA is cancelled by the Participating Entity through no fault of the Contractor, or if item(s) are returned by the Purchasing Entity through no fault, act, or omission of the Contractor after the sale of any such item(s) to the Purchasing Entity, the Participating Entity will refund the Contractor any Administrative Fees remitted. Administrative Fees will not be refunded or returned when an item is rejected or returned, or declined, or the PA cancelled by the State due to the Contractor’s failure to perform or comply with specifications or requirements of this PA or Master Agreement. If, for any other reason, the Contractor is obligated to refund to the Participating Entity all or a portion of the Participating Entity’s payment to the Contractor, or the Participating Entity withholds payment because of the assessment of liquidated damages, the Administrative Fee will not be refunded in whole or in part.

Failure to Remit Administrative Fee: If a Contractor fails to remit the Administrative Fee, as provided above, the Participating Entity, at its discretion, may declare the Contractor in default; cancel the Contract; assess and recover re-procurement costs from the Contractor (in addition to all outstanding Administrative Fees); seek State or federal audits, monitoring or inspections; and/or exclude Contractor from participating in future participating addenda.

4. Sections 11.4, 11.4.1, and 11.4.2 are hereby deleted in their entirety and replaced with the following.
- 4.1 **11.4 State of Idaho as Additional Insured**: The liability insurance coverage required for performance of the Contract shall include the State of Idaho, the ~~Department of Health and Welfare~~ Purchasing Entity and its divisions, officers, and employees as additional insured, but only with respect to the Contractor's activities to be performed under this Contract.

4.2 **11.4.1** The Contractor shall provide proof of the State of Idaho, the ~~Department of Health and Welfare~~ Purchasing Entity and its divisions, officers, and employees being additional insured by providing certification of insurance (COI) to the liability insurance policies showing the State of Idaho, the ~~Department of Health and Welfare~~ Purchasing Entity and its divisions, officers, and employees as additional insured. The COI must show the policy number, the policy effective dates, and list the additional insured and certificate holder as State of Idaho/~~Department of Health and Welfare~~ Purchasing Entity.

4.3 **11.4.2** If a liability insurance policy provides for automatically endorsing additional insured when required by contract, the Contractor must provide proof of the State of Idaho, the ~~Department of Health and Welfare~~ Purchasing Entity and its divisions, officers, and employees being additional insured by providing copies of the COI that clearly identify the blanket endorsement.

- 5. Except as expressly modified in this Amendment, all other terms and conditions of the Contract remain in full force and effect.
- 6. This Amendment is effective upon the date of the last signature below. In no event will this Amendment be effective until executed by the Department of Administration.

Department of Administration

Signature: Connor Long

Name: Connor Long

Title: Contract Administration

Date: 5/20/2026

Norix Group, INC

Signature: R. Brad Karl

Name: Brad Karl

Title: VP, Sales

Date: 5/19/26