



**BRAD LITTLE**  
Governor  
**BRYAN MOONEY**  
Director  
**D. KEITH REYNOLDS**  
Administrator

# State of Idaho

Department of Administration  
Division of Purchasing

304 N 8<sup>th</sup> Street, Rm 403 (83702)  
P. O. Box 83720  
Boise, ID 83720-0075  
Telephone (208) 327-7465  
Fax: 208-327-7320  
<http://purchasing.idaho.gov>

## POLICY DIRECTIVE NO. 19-03 EFFECTIVE March 15, 2019

Pursuant to Idaho Division of Purchasing Rule 42.09 (IDAPA 38.05.01.042.09), a determination has been made that competitive solicitation procedures may be impractical, disadvantageous, and unreasonable when applied to:

American Association of State Highway and Transportation Officials (AASHTO) software, licensing, maintenance and support services, analytics modules, training, and software development.

The conditions applicable to this exemption are as follows:

- 1) If a third-party supplier becomes available to provide any of the ancillary services the agency must compete the service in accordance with applicable Code, Rule and Policy.
- 2) The exemption applies only to AASHTO software and services. It does not extend to hardware or related hardware maintenance and support used either exclusively or non-exclusively to host or transmit AASHTO data.
- 3) Before executing any contract that falls under this Policy Directive, the agency will consult with legal counsel to ensure compliance with Idaho law.
- 4) Before executing any contract that falls under this Policy Directive, the agency will consult with the Office of Information Technology Services to ensure compliance with mandated cyber security requirements and any other applicable policies.

This exemption shall be effective until this Policy Directive is rescinded or replaced.

A blue ink signature of D. Keith Reynolds, the Administrator.

D. Keith Reynolds  
Administrator