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POLICY DIRECTION NO. 19-07

EFFECTIVE September 20, 2019

The legislature of the State of Idaho has identified an interest in supporting rehabilitation facilities through the state use law (Idaho Code 67-2319). As such, and pursuant to 67-9216(1), Idaho Code, a determination has been made that an exemption from open contract is in the best interest of the state when applied to the following:

The purchase of temporary staffing services from a rehabilitation agency, when the purchase is made pursuant to Idaho Code 67-2319 and IDAPA 38.05.01.042.06 and .046.

The conditions applicable for the exemption to apply are as follows:

1. Agencies may only contract with a rehabilitation agency if the rehabilitation agency's offered rate is not greater than one hundred twenty-five percent (125%) of the lowest mark-up rate available on the current Statewide Temporary Staffing Services Contracts administered by the Division of Purchasing;
2. If the markup rate offered by the rehabilitation agency meets the above criteria, the purchase can be made without using an open contract and without written approval from the Administrator;
3. The Agency shall, upon request of the Administrator, provide an accounting of monies spent annually pursuant to the exemption; and
4. The Administrator may revoke the exemption at any time if the Administrator determines the terms of the exemption are not being met or revocation is in the best interest of the state.

Valerie Bollinger, State Purchasing Manager