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## **POLICY DIRECTIVE NO. 10-02** **EFFECTIVE JULY 1, 2010**

Pursuant to Idaho Division of Purchasing Rule 42.10 (IDAPA 38.05.01.42.10), a determination has been made that competitive solicitation procedures may be impractical, disadvantageous, and unreasonable when applied to:

Scientific equipment required for research conducted by State of Idaho university and college research departments that enable specific scientific measurement, readings, tolerances or performance applicable to the research project.

The statutory and other regulatory requirements for competitive solicitations for State of Idaho university and college procurement of Scientific Equipment are waived. This exemption applies to IT equipment such as computers, networks, computer peripherals and other IT related equipment and software, only if the IT equipment and software is required to make the scientific equipment function properly and if the IT equipment is less than 10% of the total purchase price.

In order to use this exemption, State of Idaho universities and colleges (authorized purchasers) must develop and implement written purchasing policies and guidelines in accordance with the following:

- Authorized purchasers must use prudent business judgment in evaluating the value of exercising the exemption in lieu of competition; and
- Each purchase made under this exemption must include a written justification identifying the need for the identified scientific equipment; citing various sources utilizing the equipment, such as other institutions doing similar research; or documenting demonstrations at conferences, trade shows or similar events where the equipment has been shown to best meet the needs of the research project objectives.

The goal of this exemption is to maximize the value of the benefit commensurate with the degree of effort, time available, and price reasonableness.

This exemption shall be effective until this policy directive is rescinded or replaced.



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Bill Burns, Administrator