



**C.L. "Butch" OTTER**  
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# State of Idaho

Department of Administration  
Division of Purchasing

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## **POLICY DIRECTIVE NO. 11-05** **EFFECTIVE AUGUST 1, 2011**

Policy Directive No. 02-1, dated August 15, 2002, is hereby rescinded and replaced by Policy Directive No. 11-05, dated August 1, 2011.

Pursuant to Idaho Division of Purchasing Rule 042.10 (IDAPA 38.05.01.42.10), a determination has been made that competitive solicitation procedures are impractical, disadvantageous, and unreasonable when applied to:

1. Extreme emergency situations that create an immediate and serious threat to public health, welfare or safety such as may arise by reason of natural disasters, epidemics, riots, terrorist incidents, equipment failures or other similar circumstances.

In an extreme emergency, agency personnel may take whatever purchasing action necessary to resolve the emergency, to be followed by an immediate written explanation and summary of the action taken from the agency director or deputy to the Administrator of the Division of Purchasing. The requirement for competitive solicitations pursuant to statute and rules for these purchases is waived.

The Division of Purchasing reserves the right to make final determination if an emergency situation exists. Emergencies that are not immediately life-threatening must be submitted to the Division of Purchasing for approval as per IDAPA 38.05.01 Rule 043.01

This exemption shall be effective until this policy directive is rescinded or replaced.

A handwritten signature in cursive script, appearing to read "Bill Burns".

Bill Burns, Administrator