

BIO

Sirena Holan

Name and Title:

Sirena Holan

Contract Administrator

Educational background:

High school graduate; Bachelors in Business Administration

Brief description of your experience:

In college, I was elected Senator of Associated Student Body and served as President of Phi Beta Lambda—Future Business Leaders of America. I won case study competitions: 5th place state level in Business Communications and 3rd place national level in Human Resources Management. During and after college, I worked my way up, beginning with contract work in semiconductor, aerospace, and biopharmaceutical industries. My most recent position was with the public sector in a city-wide water district in Procurement and Purchasing before coming to the State of Idaho.

Areas of expertise:

Contract administration, strategic sourcing, and procurement process optimization

Fun fact:

During the pandemic, I explored starting a side hustle, like many of Americans. I used my passion for helping people to revise resumes for friends and family so they can land better jobs or entire a new career. I coached my clients on interview skills, hosted social media networking events, and worked with many temp staffing companies to refer candidates for open positions.