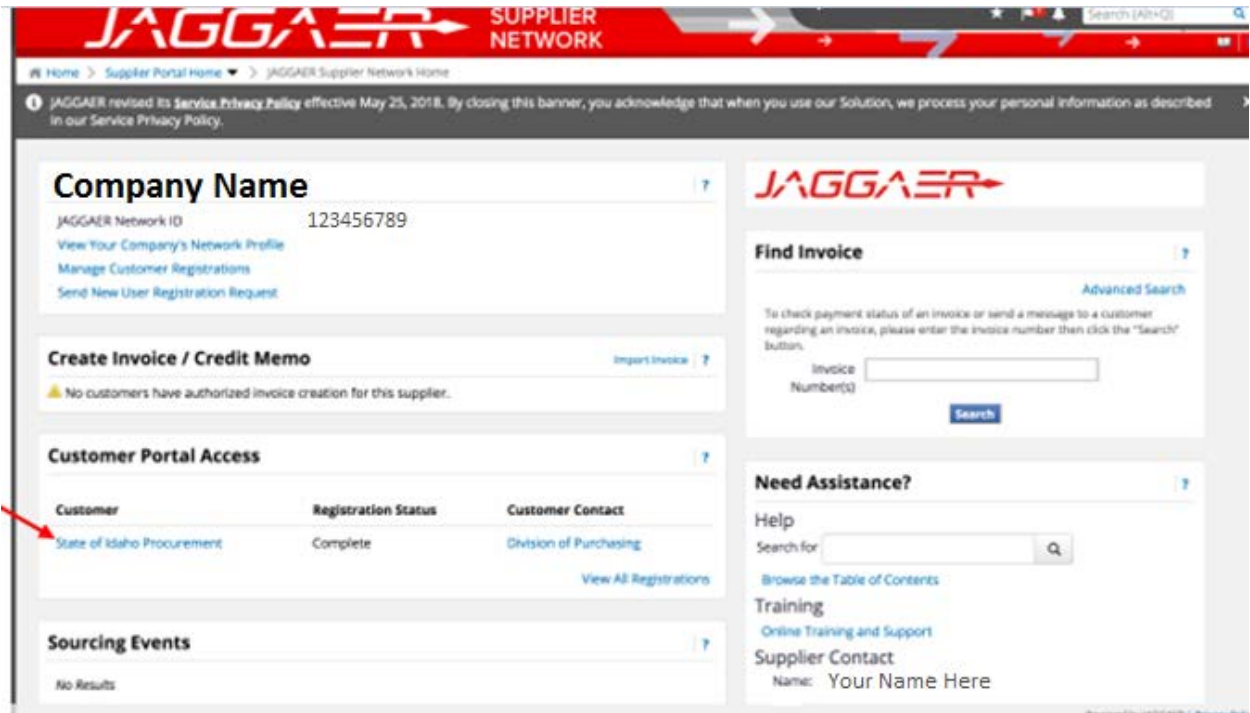
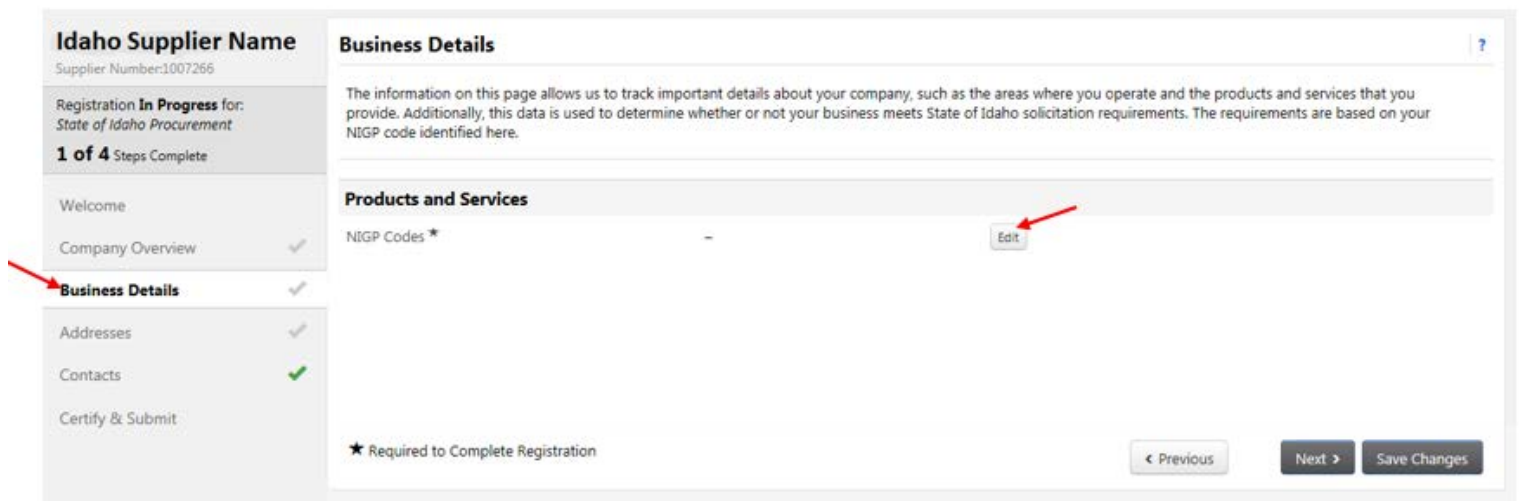


From the JAGGAER Supplier Network

1. Click the State of Idaho Procurement Link



2. You should now be in your State of Idaho Procurement Registration Profile
3. Under your supplier Registration Progress information, select '**Business Details**'
4. NIGP Codes will appear in the '**Business Details**' section.
 - a. Select the 'Edit' button



5. The NIGP Codes window will open, you can use the search or browse feature to enter NIGP Commodity Codes. (Figure 1)
 - For example enter 'abrasives' in the "Search" box and the code for 'abrasives' will populate.
 - Or you can enter 005-00

Figure 1

The screenshot shows a window titled "NIGP Codes" with a close button (X) in the top right corner. Below the title bar, there is a search instruction: "Use Search or browse the list to select applicable NIGP Codes. You can select multiple before clicking Done." A search input field is present with a "Search" button below it. Below the search bar, it says "0 Selected Codes".

Below the selection area, it says "Showing 1 - 20 of 8950 Results". There are controls for "Results Per Page" (set to 20), "Sort by:" (set to NIGP Code), and "Page 1 of 448".

| NIGP Code | Description |
|-----------|--|
| 005-00 | Abrasives |
| 005-05 | Abrasive Equipment and Tools |
| 005-14 | Abrasives, Coated: Cloth, Fiber, Sandpaper, Etc. |
| 005-21 | Abrasives, Sandblasting, Metal |
| 005-28 | Abrasives, Sandblasting (Other Than Metal) |
| 005-42 | Abrasives, Solid: Wheels, Stones, Etc. |
| 005-56 | Abrasives, Tumbling (Wheel) |
| 005-63 | Grinding and Polishing Compounds: Carborundum, Diamond, Etc. |
| 005-70 | Pumice Stone |

6. After EACH code is entered a secondary box will appear. Click on the line item(s) that qualify as your commodity codes and then click 'Done' (see figure 2 below)

Figure 2

NIGP Codes ×

Use Search or browse the list to select applicable NIGP Codes. You can select multiple before clicking Done.

1 Selected Codes

Showing 1 - 10 of 10 Results

| NIGP Code | Description |
|-----------|--|
| 005-00 | Abrasives |
| 005-14 | Abrasives, Coated: Cloth, Fiber, Sandpaper, Etc. |
| 005-21 | Abrasives, Sandblasting, Metal |
| 005-28 | Abrasives, Sandblasting (Other Than Metal) |
| 005-42 | Abrasives, Solid: Wheels, Stones, Etc. |
| 005-56 | Abrasives, Tumbling (Wheel) |
| 005-75 | Recycled Abrasives Products and Supplies |
| 180-02 | Abrasives: Feldspar, Pumice, Silica, Etc. |
| 260-02 | Abrasives: Pumice, Etc. |
| 967-04 | Abrasives Manufacturing Services |

Results Per Page 20 Sort by: NIGP Code Page 1 of 1 ?

Results Per Page 20 Page 1 of 1

If you have additional commodity codes return to Step 3.