**Offeror Name:**

**Enter the subsection number, title, and language for each RFP subsection that requires evaluation (cut and paste from the RFP document). This is an example. Be sure to replace the language that is highlighted in yellow and delete this information in red. The evaluators will write in the Offeror’s name, score, the evaluator’s ID number, and the date. A separate packet is required for each Offeror.**

**RFP §4.5.7 (ME) Performance Metrics and Reporting**

The Offeror must track and record operational Performance and Quality metrics necessary to ensure the successful management of the project. Such performance metrics will be reported monthly, by school as necessary, to the Idaho State Department of Education’s Project Manager. The reporting will include such items as incidents, Device and system failure types, downtime, repair turnaround times, trends, remediation needed, unresolved issues, recommended improvements and other factors necessary to ensure a successful project. Offeror’s should recommend metrics for consideration by the SDE.

**When evaluating this section consider:**

1. The quality and complexity of
2. The firm’s experience should relate directly to
3. The Offeror should clearly demonstrate the extent to which

Comments:

Assigning points: Points are awarded according to the quality of the response with respect to each criterion using the following scale.

Note: Modify this scale from “0,1,5,10” to “0, 1-3, 4-7, 8-10” as appropriate for your scoring rubric.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 0 | 1 Marginal | 5 Average/Moderate | 10 Excellent |  |
| Offeror has failed to respond to an evaluated requirement; or has simply restated the requirement. | Offeror has addressed the criterion but has not established its capability to perform the requirement; or has otherwise demonstrated only minimum compliance. | The Offeror has an acceptable capability or solution to meet this criterion and has described its approach in sufficient detail to establish expertise, proficiency, or capability. Evaluators are generally confident that an Offeror has adequate experience or will produce satisfactory results. | Offeror exceeds requirements and expectations. Demonstrates lengthy experience on successful large or complex projects. |

SCORE: \_\_\_\_\_\_\_\_\_\_\_\_

Evaluator’s ID Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_