**Request for Multiple Award Authorization**

**from**

**Division of Purchasing (DOP)**

**E-mail Completed Request Form to:** DOP at [purchasing@adm.idaho.gov](mailto:purchasing@adm.idaho.gov)

|  |  |
| --- | --- |
| Agency Purchasing Representative (name): |  |
| E-mail/Phone: |  |
| Name of Agency: |  |
| Request for the Purchase of: |  |

*The administrator of the division of purchasing may make an award of a contract to two (2) or more vendors to furnish the same or similar property (a) to furnish the types of property and quantities required by state agencies; (b) to provide expeditious and cost-efficient acquisition of property for state agencies; or (c) to enable state agencies to acquire property which is compatible with property previously acquired. (*[*I.C. §67-9211*](https://legislature.idaho.gov/statutesrules/idstat/Title67/T67CH92/SECT67-9211/)*)*

**Background and Justification** (*attach additional sheets as needed*):

***Agency Certification:*** *The information provided above is true and accurate to the best of my knowledge; and support approval for issuance of multiple award, in accordance with statute.*

*Agency Representative (signature): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

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**Approved** **Rejected** DOP Administrator Signature

DOP Administrator Printed Name

Date